



## MINUTES: December 5<sup>th</sup>, 2020

**Open:** Off the Wall area opened at 9am with a moment of silence, followed by the Serenity Prayer and the reading of 12 Concepts by Jess B. We met on a virtual format.

**Guests/ New GSRs:** Jimmie H - GSR for Solutions Group, Dennis M - GSR for SWAG'D out

**Birthdays:** None

**Approval of Last Month's Minutes:** Changes: Katie R, not Katie G for GSR for When at the end of the Road, literature expense of \$19.95 added to PI report, Drug busters should read "one of the oldest groups in Fort Collins", "not the oldest group in Fort Collins". Minutes approved with amendments.

### Group Reports:

**Addicts Book Club:** Not present

**Addicts Seeking Sanity:** Lisa Y reporting - We are still holding meetings twice a week on Zoom; Sundays at 4:00 p.m. and Wednesdays at 6:00 p.m. There is no indication that our church will be opening anytime in the near future for in-person meetings and at this point, for various health and safety reasons, none of our members wish to have in-person meetings anyway. There are not many currently in attendance at our Wednesday meetings, however we could use support as there are newcomers from a young men's treatment facility that do attend. Our Sunday meeting is reasonably attended with an average of 10 to 15 people. We currently are not collecting any 7th tradition, so we have no literature order and no area donation this month. Our home group members trade off paying the \$15 fee for Zoom, which we pay to Helen F, because our Zoom account is connected to her bank account. Our group continues to hold a prudent reserve of \$90 which will pay for rent to our facility if and when it opens back up.

**Clean Queens:** Rina A reporting – Clean Queens continues to meet on zoom on Sundays at 3pm. Attendance is low, around 2-6 people. No donation, no 7<sup>th</sup>.

**Drugbusters:** Kathe M reporting - Drugbusters continues on Zoom. Our attendance fluctuates between 6 – 12, but was 15 yesterday. The 15 mini-speaker on the first Saturday of the month continues and seems to get us a few extra participants on that week. No donation.

**Freed from Insanity:** Dave L reporting – We meet Sunday, Tuesday and Friday at 7pm, at 102 E 3<sup>rd</sup> St at the Unity Club in the big room. Met with health dept last week. We are allowed to stay open - masks required and we do social distancing. Can be at 25 percent capacity. Contact tracing, last name not required. phone number optional. Only used if an outbreak. Dave L is contact person. 10 people on average in attendance. No donation.

**Fun Addicts:** Case R reporting – Meeting at 301 E Drake. Average attendance is small. No attendance on Sunday last few weeks. Wednesday 3-5 people. No area donation. Contact tracing. Name and number so we can reach out if there is an outbreak. Dave A is contact for tracing. Try and see if church will let us put N.A. step and tradition hangings on wall, as others have also been allowed to do.

**Hope Shot:** Nick B reporting – Have same 9 groups a week. Found a new location for the Tuesday 5:30pm to 6:30pm at 2330 E Prospect Road. suite C – hoping to move all meetings there, for now only Tuesday night. Contact tracing both churches. 5 -6 home group members make each meeting to explain everything – get name and number for everyone. Nick is contact for contact tracing. \$50.23 in donation to ASC - add on other one not yet sent. (\$60). A neighbor across street from church is in process of a petition to close meetings due to congregation by members and curse words. Trying to disband recovery groups in Fort Collins.

**Just for Today:** Jess B reporting - JFT went virtual starting today 12/6/20 we now meet on Sunday And Monday on zoom we have a 7th of \$78 (meeting Trino later today) no order this month. looking for support for our virtual meetings.

**Primary Purpose:** Josh O reporting - We've decided to cancel our meeting until further notice. We are planning to hold another group conscience at the end of this month where we may decide to hold either hybrid or zoom meetings. No donation to area. No literature order (However Lyndsay M. said our group still needs to pick up last month's lit order)

**Solutions:** Jimmie H reporting – We meet at 1318 7th Ave Greeley. Monday at 7 and Wednesday at 730. We meet on zoom at 9am on Saturday and also 6pm on Saturday. We talk to openers about mask being worn when sharing. Concerned about limits on meeting on regional zoom account. Lit order \$82.50 Donation of \$57 to ASC (Amended from \$77 as \$20 was used for masks)

**Swag'd Out:** Dennis M reporting - Dennis is our new gsr and will be giving the report but here it is for the records ..... We started our meeting back up this past Tuesday at 2700 s Lemay at the church on the corner of Drake and Lemay at 7 pm. We have no donation and no literature order.

**When at The End of The Road:** Not present

**Windsor Lighthouse:** Patti B reporting – Decided to do just zoom. No donation, no literature. Attendance is ok.

**Inactive groups:** Dead Without it, Miracle on Oak St, Live group (actually disbanded), No Matter What, New Hope

## Officer Reports:

**Chair:** Sarah A – Attended ad hoc meeting on December 15<sup>th</sup> at 9am for inventory. Had 10 attend. Mediator present. Figured out questions we will be discussing. Dave is in process of setting up day and time to go over questions with mediator.

**Vice Chair:** open

**Treasurer:** Dave A – Starting balance is \$1790.70. Merch requested \$587.89 which is an automatic disbursement. I went to the PO box this morning and have a donation of 83.83 from Addicts Seeking Sanity as well as the annual bill for the P.O. box of \$118. I will meet up with Sarah soon to get a check to pay the latter.

The Solutions group agreed to pay the \$20 that H&I owed the church for room rental instead of donating all \$40 to the ASC. It was a zero sum outcome and is explained in the November tab.

I made a mistake in reporting the Venmo account info. It is @Jimmy-Kinnon-2 not @Jimmy\_... Dana made a \$50 Venmo donation and it came through just fine. I moved it from Venmo to the bank on 12/05 so it should show up in a couple of days.

In trying to fine tune the treasurer report in preparation for EOY reporting I found that \$200, I assume in cash, was to be given to the RCM2 in March for a CAR presentation for food and rent. All CAR presentations were cancelled. The RCM2 was didn't attend March and there was no ASC in April. So, what happened to the \$200? I went to the April tab and there was a note under variations in costs saying that the money had been returned/never used. That's all well and fine but when one looks at the running totals it showed the RCM2 received \$200 and shows no return. I understand why the previous treasurer did what he did but I find it confusing when doing forensic accounting. So, some entries were changed to reflect the \$0.00 that has been spent by the RCM's. As I have stated I believe it is critical that balances on the bank statements are exactly reflected in our sheets. It is simple enough to enter a qualifying statement for explanations. That may not match up with current accounting methods but I believe in simplicity and transparency and will do my best for the report to be understood by everyone. And I am old and cranky and it is hard to change my ways. Get off my lawn!

I will meet with both the Literature chair and vice treasurer to continue getting feedback and have more eyes on the report to get it up to snuff. It is coming together.

I attended the ad hoc meeting to finalize the questions and sent them out after some awesome and insightful feedback was given. Several actions were suggested.

1. Create a template for GSR's to use in taking info from the ASC to their groups. A GSR report could be added by each group at the end of the meeting.
2. Run a quarterly GSR training/tune up before the ASC to help servants better understand their duties and responsibilities in the flow of information. Acronyms, guidelines, CBDM, etc. Volunteers to run the mtg. Feb, May, August, and November were suggested.

Next ad hoc meeting Sunday 12/20 at 9:00 a.m. 826 7517 1043 otwasc

<https://us02web.zoom.us/j/82675171043?pwd=dWVQdUNzaHE4cVNUMHplY24zNVlxUT09>

1. Does the OTW ASC foster an atmosphere of attraction, courtesy and mutual respect?
2. How well is a sense of unity fostered within the OTW ASC? Between the ASC and the groups?
3. How effective is the ASC in maintaining a full complement of trusted servants, with no open commitments while ensuring continuity and rotation?
4. How fully does the ASC create an environment where the conscience of the body guides the decisions and direction of this committee?

A thought to ponder. Do we, as trusted servants and leaders, model what service and the spirituality of the NA program should look like? Especially to newcomer.

Note :RCM2 notified AREA of absence well in advance and gave time and place of alternative CAT/CAR possibilities. That was Jimmie who requested funds. RCM2 never requested or received any funds for a CAR.

**Assistant Treasurer:** Trino F – No report. Just got treasures report.

**Secretary:** open - (James R filling in)

## **Subcommittee Reports**

**RCM 1:** Lyndsay M reporting – Report is attached.

**RCM 2:** Amy K reporting – Report attached - Option of having Region pay for zoom? Have info from Chuck.

Added to minutes from chat box: RCM did give notice of absence from March (statement that stated otherwise was removed from this month's treasurers' report and March minutes accurately reflect notice given) Also, funds were not requested by RCM 2 (March minutes note concern about CAR presentation by RCM 2. Minutes also show proposal and approval of \$200 for CAR presentation – doesn't state who it went to or who made proposal)

**Activities:** Open position

**Hospitals & Institutions:** Jess B reporting - reports read, TRT requesting DVD's, subcommittee is moving to remote - JFT had been willing to pay for zoom. Subcommittee has discussion about disservice will be taken up next month.

**Public Information:** James R reporting –

The PI subcommittee met yesterday and 9 attended. Had a good deal of discussion about Facebook. While I did not go over it yesterday, we are looking for a vice chair.

Emailed all the facilities in our database our updated meeting lists after last ASC.

Ernie S shared his experience, strength, and hope for Summitstone IOP online on the 30<sup>th</sup> of Nov with 6 clients in attendance and did a great job!

Finally, with much help from Zach, sent updated information for our area to the WSO. Was not sure they were still merging meeting data from spreadsheets, while it took a little time, they are still doing this. Updates for meeting information at World is being sent in via Public Information.

Have noticed some ASC business gets put out on Facebook, but not the blast which is good use of social media!!, however, the way ASC business gets communicated is through the blast. This helps ensure consistency and good effective communication. Also, if an email has changed, please send in your new email so we can update your information so you can still receive OTW information on the blast. If anyone needs help getting squared up, please let me, or our web servant know, and we can help.

I have not received any notifications for meeting lists for several months, so I have not been making orders from the print shop. I have printed some from the library, for free, as anyone can do, for any meeting list needs that have come up.

Am ordering \$20.20 in literature for the month

#### **Webservant Report for December 6th, 2020 – Zach V.**

We have removed the TC (Facility is Temporarily Closed) format from area meetings because at this point, 10 months into the pandemic, we feel that it is confusing to see something about the meeting being closed when the meeting is in fact open and happening in a virtual format. Also, many meeting locator apps that are widely used show that the entire meeting is closed when the TC format is active which is confusing as well.

We seem to be coming into another round of frequent meeting changes, which results in required flexibility in formatting for the printed meeting schedule. When meetings are removed, there is an increase in blank space and the columns wrap upward, causing problems. We will likely return the printed meeting list layout to tri-fold until the in-person meetings that are closing start back up again. Since we aren't printing meeting schedules at this time (unless requested) this is not much of a concern.

OTW email blast members: 128 - Please email [otwnaweb@gmail.com](mailto:otwnaweb@gmail.com) to be added to this group. Blast is on post moderation at this time.

OTW Facebook Group Members: 226 – Admins are Kathleen L. and Amber S.

External links to otwna.org: 168

Total clicks in past 30 days: 708

#### **Phoneline: Steve D.**

Had 37 calls in the last month. All positions are filled w/ Amber S stepping in recently to fill one recent open spot. Sent out older phone list on the blast – asking GSR's to take back to home groups to help ensure updated information and any other changes that need to be made.

Literature has been filled.

Next PI subcommittee meeting is Saturday, Jan 2<sup>nd</sup>, 2020 at 1pm.

Meeting ID: [994 1018 0013](#)

Password: [120412](#)

Link to meeting:

<https://zoom.us/j/99410180013?pwd=SUIOVVdPdDBPY0ZMazhrY0NPUEI4UT09>

**Merchandise:** Amy K reporting –

Hello OTW-

Merch sub-committee has been very busy this month. After we held a 2 week logo drive and received half a dozen submissions, 5 subcommittee members met on Saturday the 14th from 3:30-4:15pm to make selections of design and products. As outlined in the guidelines, 3 BIDS were procured. With a strong desire to be excellent stewards of area funds, the subcommittee reconvened Saturday the 21st from 3:15-4pm to finalize our plans for OTW. Thank you to everybody who answered the surveys. Your feedback was instrumental in selecting appropriate styles, sizes, and colors. We hope our efforts will add to the inspiration to find a new way to live and assist in cultivating new hope in our area. At this time, we request less than our \$600 allotment earmarked in August. Attached is the invoice. We expect a 2 week turn around and plan to have the gear available during the holidays. Long sleeved tee-shirts for \$15 and zip up hoodies for \$25 will be available. Feel free to contact any of us at [otwmerch@gmail.com](mailto:otwmerch@gmail.com) with all inquiries. Thank you for letting us be of service. Patrick G is vice chair for merchandise. Will bring up online order and paying postage at next subcommittee meeting.

-OTW Merchandise SubCommittee

**Literature:** Dana K – present - report submitted. Literature sales were \$412.12. Public information requested \$19.95 in literature. Literature order was \$432.07, the World invoice was \$476.57 with a difference of \$44.50. (uncollected \$19.95 from Primary Purpose) Deposit was \$392.17

Break at 9:56am Started at 10:11

**Elections:**

Vice Chair: No nominations

Secretary: No nominations

Activities: No nominations

CRCNA Liaison: No nomination

**Unfinished Business:**

Ad hoc met once last month. Will meet again December 20<sup>th</sup> at 9am. Will send out zoom info in report and in blast as well.

Next ad hoc meeting Sunday 12/20 at 9:00 a.m. 826 7517 1043 otwasc

<https://us02web.zoom.us/j/82675171043?pwd=dWVQdUNzaHE4cVNUMHpIY24zNVlxUT09>

#### RECAP:

Several actions were suggested after finalizing the 4 questions below

1. Create a template for GSR's to use in taking info from the ASC to their groups. A GSR report could be added by each group at the end of the meeting.
2. Run a quarterly GSR training/tune up before the ASC to help servants better understand their duties and responsibilities in the flow of information. Acronyms, guidelines, CBDM, etc. Volunteers to run the mtg. Feb, May, August, and November were suggested.

1. Does the OTW ASC foster an atmosphere of attraction, courtesy and mutual respect?
2. How well is a sense of unity fostered within the OTW ASC? Between the ASC and the groups?
3. How effective is the ASC in maintaining a full complement of trusted servants, with no open commitments while ensuring continuity and rotation?
4. How fully does the ASC create an environment where the conscience of the body guides the decisions and direction of this committee?

#### **New Business:**

Discussion on Region paying for Zoom.

#### **Proposals:**

Motion to have the ASC pay Region for a zoom account for our Area's business? Motion passes.

#### **Disbursements:**

\$399.61 today incoming 7<sup>th</sup> tradition

\$74.99 to regional for zoom account

\$118 for annual P.O. box

\$587.89 to Merchandise

\$780.88 in total expenses

\$1394.43 ending balance

## **Announcements:**

Open Positions at ASC:

Vice Chair – Requires 2yrs clean, 1yr ASC experience

Secretary – Requires 2yrs clean, 6 months ASC experience

Activities – Requires 2yrs clean, 6 months ASC experience

CRCNA Liaison – Requires 2yrs clean, 6 months ASC experience

Please send phone list around for updates and get back to James R.

Next ad hoc for Area inventory meeting Sunday 12/20 at 9:00 a.m. 826 7517 1043 otwasc

<https://us02web.zoom.us/j/82675171043?pwd=dWVQdUNzaHE4cVNUMHpIY24zNVVixUT09>

**Next meeting January 3<sup>rd</sup>, 2020 - 9AM      Closed @10:37am with  
gratitude prayer**

Meeting ID: 865 7888 5444

Passcode: otwasc

Link:

<https://us02web.zoom.us/j/86578885444?pwd=WmwwRGJpdFITalhZmxUNGdrVThVdz09>