**November 5, 2023**

**Meeting Minutes**

**Meeting Open**

**Open**: Off the Wall area opened at 9 AM with a moment of silence, followed by the Serenity Prayer and the reading of 12 Concepts and Spiritual Agreement from our guidelines.

**New GSRs/Visitors to ASC:** None

**Birthdays:** 🎂 🎉🎈 Britt – 35 yrs. Jesse – 4 years

**Prior ASC Minute Approval:** Minutes Approved.

Please submit Group and Sub-committee reports via the new Online Report Form (or **otwsecretary@gmail.com**). Both forms can be found at [**otwna.org**](http://otwna.org) (double click on GSR Checklist in the dropdown menu). Reports not emailed or submitted through the Group Report form will not be added to the minutes. Reports will only be accepted up to 7 days after Area.

**Executive Committee Reports**

 **Chair -** Vanessa R. – Received debit card for Canvas account – activated.

**Vice Chair** – Kenny H. – Good morning sorry about my absence last ASC. I've been in contact with the former PI chair and attended this past PI subcommittee meeting to transition in to filing in as the PI chair until a new chair is found thank you for being patient with me.

**Secretary** – Dana I. – Thank you for your patience while I fumbled through learning the ins & outs of the secretary role. I’m feeling much more confident, and I think I’ve got it down now. 😊

**Treasurer** – Red B. –

**October Account Reconciliation**

* We began the month of October with a starting balance of **$1276.92** in checking.
* Account reconciliation reflects **$1,045.12**in total Canvas deposits (Venmo, Paypal and cash deposits directly @ Canvas), **$40.00** in subcommittee income and **$1,178.07** in monthly expenses.
* Canvas’ actual Month End closing balance for October Checking was**$962.47**, with **$379.47**in Savings (Prudent Reserve).

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| --- | --- | --- | --- | --- | --- |
| **November 2023** |  |  |  |  |  |
| **Previous month's closing Balance-Canvas** | **$1,276.92** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **Group Donations & Literature Orders (Inactive groups are hidden)** | **Donation Reported** | **Donation Received?** | **Pyt Method (Cash@ASC/Venmo/Paypal/Canvas)** | **Literature Order Reported** | **Lit$ Received?** | **Pyt Method (Cash@ASC/Venmo/Paypal/Canvas)** |
| **Addicts Seeking Sanity** | $28.00 | $35.00 | **PayPal** | **$26.60** | **$13.60** | **PayPal** |
| **Drug Busters** | $75.00 | $0.00 |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **Freed From Insanity** | $0.00 | $0.00 |  | **$70.60** | **$70.60** | **Cash ASC** |
| **Fun Addicts** | $9.00 | $7.00 |  | **$128.00** | **$128.00** | **Canvas Deposit** |
| **Hope Shot** | $0.00 | $0.00 |  | **$91.80** | **$97.96** | **Venmo** |
| **Primary Purpose** | $0.00 | $0.00 |  | **$53.00** | **$53.00** | **Cash ASC** |
| **Solutions Group** | $253.00 | $160.81 | **Venmo** | **$141.00** | **$137.40** | **Venmo** |
| **Stairway to Freedom** | $100.00 | $100.00 | **Cash/Venmo** | **$90.00** | **$90.00** | **Venmo** |
| **SWAG’D Out** | $0.00 | $0.00 |  | **$123.36** | **$123.36** | **Cash ASC** |
| **Steps and Traditions Roulette** | $45.00 | $0.00 |  |  |  |  |
| **When At The End Of The Road** | $5.00 | $5.00 | **Cash ASC** | **$63.00** | **$63.00** | **Cash ASC** |
| **TOTAL 7th Reported** | **$515.00** | **$307.81** | **$207.19** | **$787.36** | **$749.72** | **$37.64** |

|  |  |
| --- | --- |
| **Canvas + Deposits** | **Canvas - Withdrawals** |
| ASC Cash | $ 342.96 | $ 250.00 | Activities |
| Windsor Lit | $ 50.00 |  |  |
| Fun Addicts Sept Lit | $ 128.00 |  |  |
| Fun Addicts Sept ASC Don | $ 7.00 |  |  |
| Fun Addicts Lit | $ 140.00 |  |  |
|  | **$ 667.96** | **$ 250.00** |  |
|  |  |  |  |
|  |  |  |  |
| **Venmo Deposits** | **Paypal Deposits** |
| Solutions ASC Don | $ 94.00 | $ 13.60 | ASS Lit |
| Solutions Lit | $ 137.40 | $ 35.00 | ASS Area Don |
| Hope Shot Lit | $ 97.96 | $ 26.40 | Fun Addicts? |
|  |  |  |  |
|  |  |  |  |
|  | **$ 302.16** | **$ 75.00** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Subcommittee Income** |  |  |  |
| **Activities** | $0.00 |  |  |  |
| **Literature** | $40.00 |  |  |  |
| **Merchandise** | $0.00 |  |  |  |
| **Miscellaneous** | $0.00 |  |  |  |
| **Subcommittee Income Total** | **$40.00** |  |  |  |
|  |  |  |  |  |
| **Check Budgets tab to update upcoming expenses for each month.** |  |  |  |  |
| **EXPENSES** | **Paid** | **Budget** | **Difference** | **Notes** |
| **Literature** | $779.81 | $1,000.00 | $220.19 | Monthly |
| **PI** | $106.26 | $75.00 | -$31.26 | Monthly |
| **H&I** | $0.00 | $55.00 | $55.00 | Monthly |
| **Merchandise** | $0.00 | $600.00 | $600.00 | Bi-annually (June-Nov & Dec-May) |
| **Region** | $0.00 | $0.00 | $0.00 | Monthly |
| **PO Box** | $0.00 | $0.00 | $0.00 | November |
| **Rent** | $0.00 | $550.00 | $550.00 | August (paid in full for the year) |
| **Activities** | $250.00 | $250.00 | $0.00 | Monthly |
| **Coffee/Donuts** | $42.00 | $45.00 | $3.00 | Monthly |
| **GoDaddy Webservant (Security Certificate)** | $0.00 | $0.00 | $0.00 | Biennially (due again in 2025) |
| **Misc** | $0.00 | $0.00 | $0.00 |  |
| **TOTAL EXPENSES** | **$1,178.07** | **$2,575.00** | **$1,396.93** | **Available funds** |
|  |  |  |  |  |
| **End of ASC Balance** | **$653.85** |  |  |  |
|  |  |  |  |  |
| **CANVAS Checking Actual Month ENDING BALANCE** | **$962.47** |  |  |  |
| **CANVAS Savings Account - Prudent Reserve** | **$379.47** |  |  |  |

**PI** was over budget this month due to The Coppe Shoppe folding 400 meeting lists. I have 400 meeting lists for September that never got picked until this last week.

**PO Box:** We had four advertisements for Murdoch’s, they were thrown away. We received a paper copy of our bank statement. I am going to try to go paperless with Canvas.

Vanessa received her debit card. Thank you for adding notes to your deposits and transactions!

Thank you for allowing me to serve.

Red B

 **Assistant Treasurer** – Open position

**RCM1** – Open Position

**RCM2** - Dave L.

Committee Report:
Good morning OTW. Thank you to the members who attended GSR training ad hoc meeting last month, we updated the training and the new document is posted on the OTW website under GSR checklist. When the date of the next regional meeting is posted I will let you know on the blast.
Thank You!

**Sub-Committee Reports**

**Activities**
Chairperson's Name: Matt V

**Committee Report:**

We met last month in 10/15/23. No one showed up. We did conduct business via text with out sub committee people and with Boulder area. We are going to try and set up zoom for our meetings.

We helt our joint Halloween event with boulder area on the 28th. It went very well. We had about 70-80 people attend. Everyone had a good time.

Our budget report for the event is as follows:

We had a $800 budget.

We spent:

Pizza $224.39

DJ $200

Venue $300

Salad $55.09

For a total of $779.48 (under budget) ($389.74 each area)

We took in $372. Split with boulder each area donated $186 back to our area’s.

Our next event will also be a joint event with boulder area to promote unity. We will be holding a New Year’s Eve event on Dec 31st at 2495 E 13th st, loveland. Flyer to be released tomorrow.

Our next activity sub committee meeting will be on move 19th

We request our monthly budget of $250

**CRCNA Liaison**
Chairperson's Name: Tamara J.

**Committee Report:** Convention happening this Month!! November 10th, 11th and 12th!

Registration has already closed as of October 31st

Anyone who has not pre-registered may register at the site doors open for the convention at 12 PM on Friday afternoon.

Registration can also happen throughout the weekend.

The committee will meet one last final time at 6 PM via a highbred option and at the convention site.

Zoom login info is located at nacolorodo.org/CRCNA and on the regional calendar

You may also look up all program schedules for this year’s convention via the links provided on the CRCNA page.

PDF file CRCNA-XXXVII-Program-Schedule…

Also this years Convention will host an wonderful option and opportunity for several Hybrid meetings on each of the days:

Friday 5pm and 7pm

Saturday 2pm and 7pm

Sunday 10am

Check out login opinions thru website links

Useful for facilities and individuals

Last final push for service work at the convention !!

Sign up to help in and with the following:

GAME ROOM

HOSPITALITY ROOM

GREETERS/

WELCOME HUG SQUAD AND REGISTRATION

And

MARATHON MEETINGS

All signups time slots are available on the CRCNA website

Please also announce this at your individual groups

The next Committee meeting for CRCNA XXXVIII meets December 9th on Zoom

Multiple service positions are and will be available for next year’s convention and will and can be elected through the Regional Committee

Thank you for allowing me the chance to serve and be part of something so great!!

Thank you to all who are participating.

**Hospitals & Institutions**

Chairperson’s Name: Shell H.

Committee Report:

Hello ASC!!

We have exciting updates to share for October.

Opportunities to announce:

Panel lead for Valiant Detox: https://www.valiantdetox.com/

Panel lead for Larimer Men's jail

Panel member support for:

-Weld County Jail (men) -new application to be uploaded to the website and training in January. Please help!

-Women and men for Larimer County Jail

-Harmony Treatment Center panel

We have new volunteers and had 10 people in attendance at subcommittee Saturday 11/4/23. Doug J was voted in as Harmony panel lead and has a few members interested in helping. Another member is possibly interested in taking Northpoint but Doug will lead both in the interim. Our secretary is updating our roster with our new volunteers and looking into replacing the stamp that the chair has misplaced. She is also updating our Do's and Don'ts for ease of training new panel leads and members. We reached out to the Webservant to update the facilities and positions on our website. A flyer was created and distributed with volunteer information. See Shell H if you need this. We decided to meet virtually as a subcommittee but meet via hybrid quarterly. We will be hybrid in December. Please join this active and dynamic subcommittee however you can! Our next meeting will be Dec 2nd @1030 and will be in person and on Zoom and in person. Details will to go out in the blast in late November.

Our lit order is 32.05.

ILS, Shell H 💖

**Merchandise** - No Report. Open Position.

**Public Information** – Kenny (standing in) No Report.

**Literature** – James R.

Report to ASC 11/4/23 for literature

Thank you for allowing me to be of service. With meetings with Dave and help from Red, Trino and Dana I am up and running with the laptop that the treasurer was using and can update as we go today. Thank you all.

 Some trouble in transferring the email as it was sending the authentication to the prior chairs phone even after adding my phone number, this seems to be resolved. The order made after area was somehow sent to the prior chairs house, even thought the invoice had mine clearly listed. Spoke with Jennifer at World, we are not sure why this is, will try again and see it resolves itself. Dave added “The Basic Library” box set of books to the order form. They are a nice set to have, are all soft back and run $50. Also added are the large wall hangings that have the eyelets for hanging and the different languages in color around the readings, like the ones at Freed from Insanity and Fun Addicts, they run $26.40 each, while it says steps and traditions, you can also order the concepts if your group or person would like. The Solutions group lit order last month was quoted as $99.70 from a older order form, this has been updated with help from Danetta and was actually $110.20 and the correct amount

has been deposited via venmo.

Ordered total was $779.81 which includes $60 shipping, and a discount of $50.04 Sales were from 7 groups and H&I plus 2 individuals. Our approximate total inventory is $2527.31, down $25 from last month. Hope is to sell some of the excess at CRCNA.

Sales - Hope Shot $97.96, Freed from Insanity $102.20, SWAG’D Out $89.22, Fun Addicts $139.94 ($140) $26.40 PayPal = $166.34, (back order one yellow chip), Stairway to Freedom $27.20 cash to treasurer, Primary Purpose $6 cash to me to treasurer, WATEOTR $42.60, Solutions $27.20, Steps and Traditions Roulette $12, Addicts Seeking Sanity $13.60, $50 from member for Basic Library, H&amp;I $32.05 Total sales

$665.38

ILS,

James R

 **Open Positions/Elections:**Chair- Vanessa R.
Vice Chair- Kenny H.

Secretary- Dana I.

Treasurer- Red B.

Assistant Treasurer - open

Merchandise – open

Literature – James R.

Public Information - open

RCM 1 - open

RCM 2 – Dave L.

 ***~~~~~~15 Minute Break: Resume with moment of silence~~~~~***

**Group Reports**

**Addicts Seeking Sanity**

We meet every Sunday at 4pm. 1800 21st ave. Greeley, CO. Meetings are going well. Average attendance is 20. All our service positions are filled. All of our openers open the doors 20 to 30mins early for fellowshipping before the meeting. Area donation 35.00. World and Region donations are 17.50 each. Our Fritzlers event went well with 11 people that attended. Thank you.

Concerns:
Votes:
Area Donation: 35.00
Lit Order: One basic text.
GSR: Britt B.

**Drug Busters**

Everything is good. Attendance is good. No changes at this time.
Concerns: No concerns at this time
Votes: N/A
Area Donation: 25
Lit Order: N/A
GSR: Matt M

**Freed from Insanity**

Group Report: Freed from insanity meets at 102 E 3rd st in Loveland.

We currently have 3 meetings per week on Tuesday, Friday, and Sunday nights, all at 7pm. Meeting attendance has been low.

The last Sunday of each month is a speaker meeting.

Our group conscience is the last Sunday of each month at 2:30. Open positions: alternate treasurer.

Concerns: NA

Votes:

Area Donation: 0

Lit Order: $102.20

GSR: Sierra S / GSRA: Doug in attendance

**Fun Addicts**

Group Report:

Good attendance for each group

Working on starting Friday meeting

Potluck in December

New people filling assistant positions

Caity R. serving as GSR starting next month

No basic text donation?

Concerns:

Votes:

Area Donation: 0

Lit Order: $140

GSR: Terrell K.

**Hope Shot**

Group Report: Meetings going well at new location.

Concerns:

Votes:

Area Donation: $42

Lit Order: $97.96

GSR: Patrick M

**N.A. Meeting** *(****Unofficial Meetings: The NA Meeting – Greeley, Friday nights)***

Group Report: we voted in a secretary, have a coffee maker, a opener, and a chairperson.

average attendance is seven people.

Looking for a GSR and treasure.

Concerns: None at this time.

Votes:

Area Donation: 0

Lit Order:

GSR: none at this time.

**Primary Purpose**

Group Report:

All is well. We had a nice turn out for raid a meeting and the meeting after the meeting was a blast!

Concerns:

Votes:

Area Donation: 0.00

Lit Order: Smattering of key chains

GSR: Jim M

**Solutions group** No Report.

**Stairway 2 Freedom**

Group Name: Stairway to freedom

Group Report: We meet Wed, Thursday, and Saturday at 7pm at 533 grant ave in Loveland. Thursday is our book study night. Meeting attendance varies.

Concerns: No needs or wants.

Votes:

Area Donation: $94

Lit Order: 2 basic text for donation to crcna. $27.25

GSR: Matt V

**Steps and Traditions Roulette**

Group Report:

Steps and Traditions Roulette meets In-Person at 2700 S. Lemay Ave., Fort Collins, CO, 80525 on Thursday evenings from 7:00 pm - 8:00 pm.

Our group business meeting meets 30 minutes before our normal meeting, at 6:30pm on the last Thursday before Area each month.

Meeting attendance is averaging 9 people. We have a literature order of $12 this month, and an Area donation of $51.

Concerns:

Votes:

Area Donation: 51

Lit Order: Sent spreadsheet- $12 worth of keytags

GSR: Anthony B.

**Swag'd Out**

Group Report:

WE MEET EVERY EVERY TUESDAY AT 7:00PM @ 2700 S LEMAY AVE, (NORTH SIDE OF THE BUILDING). ATTENDANCE REMAINS STEADY @ 20-25 ADDICTS. OUR RENT IS PAID. OUR "SWAG'N ON SUNDAYS" MEETING IS STILL LOOKING FOR A MEETING PLACE. WE HOPE TO HAVE A NEW HOME IN FT. COLLINS SOON. I WILL KEEP AREA POSTED.

Concerns: NONE AT THIS TIME

Votes: NONE

Area Donation: 45.00

Lit Order: 89.22

GSR: JAMES P.

**When at the end of the Road**

Group Report: Meets at 301 East Stewart Meetings are going well speaker meeting was a great success as well the birthday meeting all meeting have good attendance meet every Saturday and Wednesday noon Thanksgiving event is coming up between noon and five pm

Concerns:

Votes:

Area Donation: 9

Lit Order: 42.60

GSR: Paul w

***Inactive Groups: Just for Today, New Horizons, Windsor Lighthouse***

**Unfinished Business**

Proposal Submitted by: Dave L. Adhoc GSR Training

Dave L report: A few addicts and I collaborated to make the necessary changes to the GSR training document. Thank You to all who attended. If you have any comments or additions to the content please show up to the training or reach out directly using this thread. This document will be added to the website for the training next Sunday November 5 at 8:15 am.

**New Business & Written Proposals**

Shell H. proposed to the area to close the merchandise position, and an adhoc committee could be created as needed to discuss/plan merchandise for the area. Additional discussion to be had at next ASC.

**Disbursements & Final Treasurer Report**

|  |  |  |
| --- | --- | --- |
| **Amount** | **Disbursed To:**  | **For:** |
| $250 | Matt V. | Activities |
| $37 | Dana I. | Donuts |
|  |  |  |
| Total Expenses | **$340.00** |
| Final Balance (after disbursements) | **$1,491.00** *($505 not yet deposited)* |

 **GSR Checklist**

**Important Dates to Remember:**

* Next ASC: Sunday, December 3, 2023 @ 9 am

**Open Positions:**

* Assistant Treasurer - open
* Merchandise - open
* Public Information - open
* RCM 1 – open
* H&I Opportunities to announce
	+ Panel lead for Valiant Detox: https://www.valiantdetox.com/
	+ Panel lead for Larimer Men's jail
	+ Panel member support for:
		- -Weld County Jail (men) -new application to be uploaded to the website and training in January. Please help!
		- -Women and men for Larimer County Jail
		- -Harmony Treatment Center panel

**Group Discussion/Vote:** N/A

**Meeting Close**

**Next ASC Meeting Date: 12/03/23 @ 9:00am**

Odd Fellows Lodge

2495 E 13th St

Loveland, CO 80537

**Meeting Closed @ 10:50 a.m.**