



March 02, 2025 Meeting Minutes

Meeting Open

Open: Off the Wall area opened at 9 AM with a moment of silence, followed by the Serenity Prayer and the reading of 12 Concepts and Spiritual Agreement from our guidelines.

New GSRs/Visitors to ASC: **No New People**

Birthdays: Brian S. 10 Years/ James R. 23 Years/ Matt V. 3 Years/ Frank 20 Years

Prior ASC Minute Approval: Motion to approve. Minutes Approved.

Please submit Group and Sub-committee reports via the new Online Report Form (or otwsecretary@gmail.com). Both forms can be found at otwna.org (double click on GSR Checklist in the dropdown menu). Reports not emailed or submitted through the Group Report form will not be added to the minutes. Reports will only be accepted up to 7 days after Area.

Executive Committee Reports

Chair - Vanessa R. – No Report.

Vice Chair – Dana I.- No Report.

Secretary – Julie N. – No Report.

Treasurer – Red B.

February Account Reconciliation

- We began the month of February with \$957.58 in checking.
- Account reconciliation for January includes \$1,292.89 in total deposits (Canvas, Venmo, PayPal), and \$1,057.44 in monthly expenses. We had \$8.00 in subcommittee income.
- Canvas actual month end closing balance is \$1,000.03 in checking and \$379.97 in savings (Prudent Reserve).



February 2025						
Previous month's closing Balance-Canvas	\$957.58		[1]			
Group Donations & Literature Orders (Inactive groups are hidden)	Donation Reported	Donation Received?	Pyt Method (Cash@ASC/Venmo/Paypal/Canvas)	Literature Order Reported	Lit\$ Received?	Pyt Method (Cash@ASC/Venmo/Paypal/Canvas)
Addicts Seeking Sanity	\$25.00	\$25.00	Paypal	\$20.80	\$20.80	Paypal
Drug Busters	\$20.00	\$20.00	Paypal			
Freed From Insanity				\$47.50	\$47.50	Cash
Fun Addicts	\$73.30	\$73.30	Canvas	\$110.40	\$110.40	Canvas
Hope Shot	\$85.00	\$85.00	Cash		\$172.00	Paypal
Primary Purpose	\$25.00	\$25.00	Cash	\$68.00	\$68.00	Cash
NA Meeting	\$28.00	\$28.00	Paypal	\$11.00	\$9.83	Paypal
NA SWM	\$7.50	\$7.50	Cash	\$41.00	\$41.00	Cash
Solutions Group	\$39.00	\$39.00	Canvas	\$54.00	\$54.00	Canvas
Stairway to Freedom	\$36.00	\$16.00	Cash	\$79.00	\$79.00	Cash
SWAG'D Out	\$82.88	\$82.88	Cash	\$96.00	\$96.00	Cash
Steps and Traditions Roulette	\$78.00	\$78.00	Cash	\$24.68	\$24.68	Cash
When At The End Of The Road	\$12.00	\$12.00	Cash	\$91.50	\$92.00	Cash
TOTAL 7th Reported	\$511.68	\$491.68	\$20.00	\$643.88	\$815.21	-\$171.33
			Difference reported vs. rcvd			Difference reported vs. rcvd

Canvas + Deposits		Canvas - Withdrawals	
ASC cash	\$ 740.56	\$ 715.88	Lit
Solutions don	\$ 39.00	\$ 250.00	Activities
Fun Addicts lit	\$ 110.40	\$ 69.56	PI
Fun Addicts don	\$ 73.30		
Solutions lit	\$ 54.00		
	\$ 1,017.26	\$ 1,035.44	

Venmo Deposits		Paypal Deposits	
		\$ 20.00	Drup Busters don
		\$ 37.83	NA Meeting don/lit
		\$ 172.00	Hope Shot lit
		\$ 25.00	ASS don
		\$ 20.80	ASS lit
	\$ -	\$ 275.63	



Subcommittee Income

Activities	
Literature	\$8.00
Merchandise	
Miscellaneous	
Subcommittee Income Total	\$8.00

Check Budgets tab to update upcoming expenses for each month.

EXPENSES	Paid	Budget	Difference	Notes
Literature	\$715.88	\$1,000.00	\$284.12	Monthly
PI	\$69.56	\$100.00	\$30.44	Monthly
H&I		\$55.00	\$55.00	Monthly
Merchandise			\$0.00	Bi-annually (June-Nov & Dec-May)
Region			\$0.00	Monthly
PO Box		\$200.00	\$200.00	November
Rent		\$550.00	\$550.00	August (paid in full for the year)
Activities	\$250.00	\$250.00	\$0.00	Monthly
Coffee/Donuts	\$22.00	\$45.00	\$23.00	Monthly
GoDaddy Webservant (Security Certificate)		\$379.00	\$379.00	Biennially (due again in 2025)
Microsoft 365		\$69.99	\$69.99	
Standard SSL - otwna.org		\$99.99	\$99.99	
TOTAL EXPENSES	\$1,057.44	\$2,748.98	\$1,691.54	Available funds

End of ASC Balance	\$419.82
CANVAS Checking Actual Month	\$1,000.03
CANVAS Savings Account - Prudent	\$379.97



Alternate Treasurer- Brian S. No Report.

RCM1 – Dave A. No Report.

RCM2—Dave L. See Attachment.

Sub-Committee Reports

Activities Chairperson's Name:

Chairperson's Name: Matt V

Committee Report: Upcoming Events include: Saint Patty's day potluck on March 17th and a NA Bowling event on April 12th. We also have events coming up in May and June. If you are interested in being of service with the Activities committee, please contact me or join us at our Sub-Committee meeting on the 3rd Sunday of the month at Vato Taco's here in Loveland. Thank you for letting me be of service.

Matt V

CRCNA Liaison- Matt M. See attachment.

Hospitals & Institutions

H&I Subcommittee continues to function well. We have recently begun serving Harmony rehab in Estes Park, sending in a meeting every other Friday at 7:30 pm. The next meeting at Harmony will be March 7th. Doug J is the panel lead. We are still working towards expanding Wings meetings to weekly meetings, and Longview detox in Fort Collins is trying to expand as well. We elected Brittany B as the new panel lead for Larimer County Jails Women side. Reminder that Jesse T will be stepping down as H&I chair for elections in May and Dave A is looking to pass along the panel lead of Larimer County Jails Men's side as well. Thank you for letting us serve.

In Loving Service,

Jesse T.

Public Information – Dave W.

Public Information, March 1, 2025 Meeting Minutes. Opening: PI began at 4:00 PM with a moment of silence followed by the Serenity Prayer. The following members were in attendance: Dave W, Caity R, James R, Alissa B, Patrick G.

There were no new members in attendance. Chair Report: Working to figure out where Longview lit is coming from Need to update positions on website. Phone Line Report: Phone Line Activity (January 31, 2025-Feb 28, 2025) Total Calls Received: 21. Missed Calls: 4 (about 25% missed), Returned Calls: 4 calls returned that were missed, Text Messages Received: 0, Volunteer Count: 6 volunteers currently staffing the phone line

Webservant Report: There isn't a lot to update folks on overall, I am still waiting for more information on the changes on the backend of the Zoom account. I am working to learn how to install the new version of PHP, which is necessary to update certain plugins. The inability to update those plugins are not affecting the functionality of the website.



PI Literature Report: From James R: "Made rounds last month for drop offs. Requesting \$20 in literature."

Open Positions: PI Vice Chair Members Needed For Flyer Drives

Old Business: Ad Hoc committee denied proposal to join PI and HI

Update PI list to reflect current community spaces New Business: Caity does not have access to update community list, Dana will help Dave learn how to give access. Poster Drive 3/4/25 Dave W & James R. Next meeting will be April 5th, 2025 at 4P.

Literature—James R.

Hello to all in Off the Wall, February lit order from World was \$715.88 (\$60 shipping, \$45.60 discount) Lit orders for Feb were from 9 groups and 4 individuals totaling \$720.05 plus orders of \$8 for H&I and \$20 for PI for a total of \$748.05.

Current inventory of \$2270.60, down \$46.65. Orders – 4 Individual orders totaling – \$55 (\$35 cash & \$20 paypal) Freed From Insanity - \$30.60, Addicts Seeking Sanity - \$5.60, Fun Addicts - \$63.30, Steps and Traditions - \$20.20, Hope Shot - \$172, Primary Purpose - \$28.80, Swag'd Out - \$51.76, Stairway to Freedom - \$92.80, NA meeting - \$28, Drugbusters - \$90.59, When at the End of the Road - \$81.40, H&I - \$8, PI - \$20

ILS,

James R

ASC Positions/Elections:

See **yellow highlights** for trusted servant/election updates. See **blue highlights** for open positions.

Executive Committee	Election Month	Trusted Servant
Chair	June	Vanessa R.
Vice Chair	June	Dana I.
Secretary	June	Julie N.
Treasurer	June	Red B.
Alternate Treasurer	January	Brian S.
Subcommittee		
RCM 1	May - odd years	Dave A.
RCM 2	May - even years	Dave L.
H&I Chair	May	Jessie T.
PI Chair	May	Dave W
Activities	May	Matt V.
Literature	May	James R.
CRCNA Liaison	January	Matt M.



~~~~~15 Minute Break: Resume with moment of silence~~~~~

## Group Reports

### Addicts Seeking Sanity

Group Report:

We meet Sunday Monday and Wednesday at 301 E Drake at 7pm. And we meet Friday night at 4825 S Lemay at 7 pm. Friday is a candlelight meeting. We have a speaker on the third Friday. For March it is Brittany B Attendance has been great with upwards of 50 people on Monday and Wednesday. No concerns, no votes. Area Donation: \$113.15, Literature Order: \$63.30.

GSR: Carrie A.

### Drug Busters

Group Name: Drugbusters

Group Report: Meeting Saturdays at 11:00am 531 S College Ave, Fort Collins, CO 80524. Birthday meeting/GC every fourth Saturday. Speaker meeting every second Saturday. Meeting attendance 15-30+ people a week. No Votes, No Concerns. Area Donation \$25, Literature Order \$83.60.

GSR: Gary S.

### Freed from Insanity

Good morning ASC. Freed From Insanity is an open meeting. We meet at 7PM every Tuesday, Friday, and Sunday at 801 Cleveland Ave in Loveland. We celebrate birthdays at every meeting, and the last Sunday of each month we host a speaker meeting.

Our group conscience is also the last Sunday of the month at 5:30 PM for any who wish to attend. Meeting attendance has been solid, averaging between 10 & 15 addicts. 7th tradition continues to be light. All elected positions are filled and we have no wants or needs at this time. Area donation \$40 and literature order is \$30.60.

In Loving Service,

GSR: Shane R.

### Fun Addicts

Group Report: We meet Sunday Monday and Wednesday at 301 E Drake at 7pm. And we meet Friday night at 4825 S Lemay at 7 pm. Friday is a candlelight meeting. We have a speaker on the third Friday. For March it is Brittany B Attendance has been great with upwards of 50 people on Monday and Wednesday. No concerns no votes. Area donation \$113.15 and literature order is \$63.30.

GSR: Carrie A.



## **Hope Shot**

No Report Sent.

## **N.A. Step Writing**

Group Report: We meet Tuesday evening 6-7pm at 3800 W 20th Street, Greeley in the Trinity Episcopal church. Our average attendance is 8-10, we have no concerns and we a \$25.00 area donation

GSR: Red B.

## **N.A. Meeting**

Group Report: Attendance is good. Fireplace is going. Spad meeting. No concerns, no votes. Area Donations is \$7, and Literature Order is \$28.

GSR: Brian S.

## **Primary Purpose**

Group Report: Good meetings. We are having a lot of newcomers. We welcomed a new home group member. No Concerns, No Votes. Area Donations is \$62, Literature Order is \$28.80.

GSR: Darren R.

## **Solutions Group**

Group Report: Are new meeting location has been working out and our meeting attendance has been ok but we could still use some help at the home group level. No Concerns, No Votes. Area Donation is \$50, Literature Order is \$0.

GSR: Ryan B.

## **Stairway To Freedom**

Group Report: We meet at 533 Grant Ave here in Loveland. We meet Wed. Thus. and Sat. Thursday is are book study. We did finally fill the Thursday night chair position. Attendance has been decent. Concerns: No concerns other than filling a chair position in are group. No votes. Area donation is \$7. Literature order is \$82.

GSR: Wyatt K.

## **Steps and Traditions Roulette**

Group Report: Reminder that our third Thursday of the month is now a step writing meeting and no longer a speaker meeting. Average attendance 10. No Concerns, No Votes. Area Donations is \$20.80. Literature Order has been submitted separately.

GSR: Tom G.

## **Swag'd Out**

Group Report: Swag'd Out meets on Tuesday from 7 - 8 pm at 300 E. Oak St. Swagging Out meeting on Sundays from 12:30 - 1:30 pm will also be held at 300 E. Oak St. All service positions have been filled. Regular meeting attendance of 35-45 souls.No Concerns, No Votes. Area Donations is \$43.94, Literature Order is \$51.76.

GSR: Nolan Hall.

## **When at the end of the Road**

Group Report: 301 E Stuart. We meet Mon, Wed, Thr @ noon AVRG 5-20 PEEPS Sat's 730 25-40 PEEPS 1st Sat speaker/potluck Last Sat bday w/cake ice cream. No concerns no votes. No Area Donation, Literature Order is \$82.



GSR JOJO

## Windsor Lighthouse

No Report Submitted.

### *Inactive Groups:*

New Horizons -- No Report. Not Present.

## Unfinished Business

No Unfinished Business

## New Business & Written Proposals

No New Business

## Disbursements & Final Treasurer Report

| Amount                              | Disbursed To: | For:         |
|-------------------------------------|---------------|--------------|
| \$25                                | Julie N.      | Donuts       |
| \$250                               | Matt V.       | Activities   |
| \$69.95                             | PI            | Meeting List |
| Total Expenses                      |               |              |
| Final Balance (after disbursements) |               | \$1145.17    |
| Region/World Donation               |               | \$0/\$0      |

## GSR Checklist

### Important Dates to Remember:

- Next ASC: April 6th, 2025 @ 9am

### Election Schedule:





#### ARTICLE IV: ELECTION OF TRUSTED SERVANTS

##### 1) Trusted Servant Election Schedule.

| Position            | Clean Time Requirement | ASC Service Experience       | Term    | Election Month   |
|---------------------|------------------------|------------------------------|---------|------------------|
| Chair               | 3 years                | 2 years                      | 1 year  | June             |
| Vice Chair          | 2 years                | 1 year                       | 1 year  | June             |
| Secretary           | 2 years                | 6 months                     | 1 year  | June             |
| Treasurer           | 5 years                | 2 years                      | 1 year  | June             |
| Alternate Treasurer | 5 years                | 1 year                       | 1 year  | June             |
| RCM 1               | 3 years                | 1 year + attended 1 assembly | 2 years | May – odd years  |
| RCM 2               | 3 years                | 1 year + attended 1 assembly | 2 years | May – even years |
| H&I Chair           | 3 years                | 1 year                       | 1 year  | May              |
| PI Chair            | 3 years                | 1 year                       | 1 year  | May              |
| Activities          | 2 years                | 6 months                     | 1 year  | May              |
| Literature          | 4 years                | 2 years                      | 1 year  | May              |
| CRCNA Liaison       | 1 year                 | 6 months                     | 1 year  | December         |

**Open Positions:** None

#### **H&I needs support:**

- Needs more panel members for Wings and Longview detox in order to introduce weekly meetings
- Longview in Fort Collins needs more woman in Greeley Detox
- Needs more Men on the panel

#### **Literature:**

- Please make sure literature orders are in at the very latest the Saturday before Area

#### **Meetings:**

- Hope Shot meeting Monday @ 9am needs support
- Hope Shot Woman's meeting Sundays @ 3pm needs support
- Solutions needs some support for home group members
- Windsor Lighthouse needs support with attendance and home group members
- New Horizons still have meetings going on and needs attendance support.

## Meeting Close

**Next ASC Meeting Date:** Next ASC: April 6th, 2025 @ 9am Odd  
Fellows Lodge

2495 E 13th St

Loveland, CO 80537

**Meeting Closed @ 10:12am**