



September 7, 2025 Meeting Minutes

Meeting Open

Open: Off the Wall area opened at 9 AM with a moment of silence, followed by the Serenity Prayer and the reading of 12 Concepts and Spiritual Agreement from our guidelines.

New GSRs/Visitors to ASC: Sandra & Jo

Birthdays: Dave – 24 yrs, Anna – 6 mo., Jules – 1 yr

Prior ASC Minute Approval: Motion to approve. Minutes Approved.

Please submit Group and Sub-committee reports via the new Online Report Form (or otwsecretary@gmail.com). Both forms can be found at otwna.org (double click on GSR Checklist in the dropdown menu). Reports not emailed or submitted through the Group Report form will not be added to the minutes. Reports will only be accepted up to 7 days after Area.

Executive Committee Reports

Chair - Dana I. – Nothing new to report.

Vice Chair – Lauren C. – Nothing new to report.

Secretary – OPEN. – No report.

Treasurer – Brian S.

- We began the month of August with \$772.33 in checking.
- Account reconciliation for May includes \$2,247.21 in total deposits (Canvas, Venmo, PayPal), and \$1340.67 in monthly expenses. We had \$266.00 in subcommittee income.
- Canvas actual month end closing balance is **\$2,158.87** in checking and \$380.17 in savings (Prudent Reserve

August 2025											
Previous month's closing Balance-Canvas			\$772.33								
Group Donations & Literature Orders (Inactive groups are hidden)			Donation Reported	Donation Received?	Pvt Method (Cash@ASC/Venmo/o/Paypal/Canvas)	Literature Order Reported	Lit\$ Received?	Pvt Method (Cash@ASC/Venmo/Pay pal/Canvas)			
Addicts Seeking Sanity	\$70.50	\$70.50	CASH		\$6.25	CASH					
Drug Busters	\$20.00	\$20.00	cash		\$27.20	paypal					
Freed From Insanity	\$167.00	\$167.00	cash		\$26.00	cash					
Fun Addicts	\$176.66	\$178.66			\$393.76	\$330.70	canvas				
Hope Shot		\$47.10	cash		\$105.00	pay pal					
NA Meeting											
NA Step Writing Meeting	\$50.00	\$50.00	cash		\$21.40	\$21.40	cash				
Primary Purpose	\$100.00	\$100.00	cash		\$14.00	\$14.00	cash				
Solutions Group	\$403.40	\$403.40	cash								
Swiney to Freedom	\$117.00	\$117.00	cash		\$57.00	\$57.00	cash				
SWAG'D Out	\$108.00	\$108.00	cash								
Steps and Traditions Roulette					\$41.00	\$41.00	cash				
When At The End Of The Road	\$50.00	\$50.00	CASH		\$50.00	\$50.00	CASH				
TOTAL 7th Reported	\$1,262.56	\$1,311.66		-\$49.10	\$543.16	\$678.55	-\$135.39				
			Difference reported vs road				Difference reported vs road				
Subcommittee Income											
Activities	\$266.00										
Literature											
Merchandise											
Miscellaneous											
Subcommittee Income Total	\$266.00										
Check Budgets tab to update upcoming expenses for each month.											
EXPENSES	Paid	Budget	Difference	Notes							
Literature	\$1,055.67	\$1,000.00	-\$55.67	Monthly							
PI		\$100.00	\$100.00	Monthly							
H&I		\$55.00		Monthly							
Merchandise				Bi annually (June-Nov & Dec-May)							
Region				Monthly							
PO Box		\$200.00		November							
Rent		\$550.00		August (paid in full for the year)							
Activities	\$250.00	\$250.00	\$0.00	Monthly							
Coffee/Donuts	\$35.00	\$45.00	\$10.00	Monthly							
GoDaddy Webserver (Security Certificate)		\$379.00		Biennially (due again in 2025)							
Microsoft 365		\$69.99		Annually, April auto renewal							
Standard SSL - otwna.org		\$99.99		Biennially, October auto renewal							
World											
TOTAL EXPENSES	\$1,340.67	\$2,748.98	\$54.33	Available funds							
End of ASC Balance				\$772.33							
CANVAS Checking Actual Month	\$2,158.87										
CANVAS Savings Account - Prudent	\$380.17										

- We checked the mailbox and there was a box notice that did not pertain to the group. Other than that, it was empty.
- Please remember to put notes with your deposits and transactions including month the donation should be posted to. Thank you!

RCM1- Dave A. – See attached report.

RCM2-Dave L. – Not present – no report.

Sub-Committee Reports

Activities – Shannon T.

We meet on the 3rd Sunday at 5pm at Vato's in Loveland. Our last event went great. 16 people attended. Donation totaled \$30. We are returning \$97.07 back to area. Our next event is on October 11th the Carter Lake Campout

Also, in October the Halloween Dance will be on the 25th.

Flyers will be at Area.

Thank you for letting me serve

CRCNA Liaison - Matt M. -See Emailed Report



Hospitals & Institutions (H&I)

H and I Subcommittee Meeting 9/6/25

Chair: So, on Monday there is a meeting of the regional H and I. I will be in attendance of that meeting, sort of. My kid has a dentist appt, but I will be there as much as I can. In any case, they are elected a DOC chair, or panel lead or something like that. And they are going to be making progress in regard to going down to Sterling Prison. I sent out a mass email because the H and I regional chair asked me to get a list of interested people. I only got like 4 people. I need names and email addresses to pass along. So, if we can share about this at meetings that would be great and also give them the H and I email or my phone number so that I can add to that list. We don't know the regulations as of yet, but this is a State Prison, so we can safely assume that they will be steep. There is some stuff about Longview I need to go over, but I will go over it when we get to it.

Vice Chair: N/A

Secretary: Things are updated

Harmony: Good panel doing very well!

Wings: 7-9 attendance, going well no lit order.

LCDC Women's: First no call no show

LCDC Men's: Doing well. One meeting where he broke the rules. He thought there was supposed to be zoom and Lisa was surprised, zoom link was late, so people who didn't log in didn't. So, he had a meeting solo. He also had a very fulfilling meeting with someone who relapsed, and he felt so happy. One of his panel members got an email for a re-orientation. Panel lead didn't get that.

Detox: Going well no incidents this month. Strong meetings. Two new men and one new woman as panel members. Back up to every week. Could use some more support. Message is strong,

Longview: Panel Lead (Todd) and the panel members met and decided to take a break because of the new regulations. HOWEVER, communications have been really not good with the facility. So, first Terrell (the point of contact) left Longview on Friday. And I have a new point of contact now. Todd would like to step away from Longview, if possible, due to frustrations with communications. It is possible that the adolescent side requirements will be steep. So, I would like to shut down H and I for Longview, putting our resources elsewhere. I will follow up with the new point of contact. And if that results in anything I will let you know.

Lit Needs: Dave needs lit needs, Detox 10 am I an Addict.

Old Business: Dirt road recovery- we can't go into facility because they can leave.

New Business: Nissa needs the password. James needs password. Jesse's phone number took off and put Jesse's in. -motion passes. To shut Longview passes.

Elections:

Birthdays: N/A

Let web servant know the spellings of the H and I members Brittany G. and Brittney B. are spelled wrong.

Concerns:

H & I Longview is being shut down. We will keep communication open, but it's being closed.



Votes:

Chair, Vice Chair, and secretary to have h and l email access and password-Passed.

Longview shut down-Passed.

Area Donation: 0.00

Lit Order: 15 Am I am addict, 5 Staying clean on the outside, 5 Welcome to NA, 5 Self-acceptance.

Total: 7.50

Nissa M. Chair

Literature—James R.

Hello to all in Off the Wall,

August lit order from World was \$1,055.67.

Lit orders were from 10 groups and 4 individuals totaling \$598.80.

H&I order of \$7.50 and a PI order of \$25.80 for a total of \$632.10.

Current inventory of \$2380.28 – up \$178.25

Orders for September – \$40 in 3 individual orders, Individual sale - \$50 (Venmo-Adrian), NA meeting - \$5.60, When at the End of the Road - \$17, Fun Addicts - \$43, Addicts Seeking Sanity - \$8.40, Freed from Insanity - \$82.30, Hope Shot - \$104, Primary Purpose - \$27.20, Stairway to Freedom - \$49.80, When at the end of the Road - \$37.30, Drugbuster - \$11.20, SWAG'D Out - \$123

ILS - James R

Public Information (PI)

Public Information

September 6th, 2025 Meeting Minutes

Opening:

PI began at 4:00 PM with a moment of silence followed by the Serenity Prayer. The following members were in attendance:

Caity R

James R.

Dave W.

Patrick G.



There were no new members in attendance.

Chair Report:

We are seeking a new Web Servant!!!!

Summit Stone PI Panels went well; we will still be needing more service members for upcoming panels. Overdose Awareness Day went well, thank you to all those who were willing to serve. Per Justice from Estes - OD Awareness Day in Estes went well but overall had low attendance. PI needs literature for Loveland & Fort Collins. James and Dave put meeting lists and pamphlets at all of our Fort Collins locations. Still no movement on figuring out posters on Fort Collins City buses, but it is still on PI's radar.

Phone Line Report:

We had 29 calls from August to September.

1 missed called back

1 missed not called back

Text Messages Received: 0

Volunteer Count: 6 volunteers currently staffing the phone line

None of them scams

Just a reminder, Alissa B. is phone line coordinator if you're interested in being of service please reach out.

Web servant Report:

Thanks to everyone for getting the meeting changes submitted in plenty of time to be added to the updated meeting lists. As a reminder to OTW members, information that needs to be sent out to the blast can be done so directly by members, that information does not have to go through the Web Servant.

Thanks for letting me serve,

Patrick G.

PI Literature Report:

Lit Coordinator report for Sept 6 th 2025. Made rounds in Greeley after ASC to update meet lists and drop IP's off. Made rounds in Fort Collins with Dave W last month as well. Requesting \$10 in lit. Had a good turnout at the Overdose Awareness Days event in Greeley and Loveland, you to everyone who made themselves available to make this event happen for NA and the community!! Had a few requests for presentations or to show up to public events.

ILS,

James R



Open Positions:

Vice Chair

Members Needed For Flyer Drives

We are seeking a new Web Servant

Members for Summit Stone PI Panel

Old Business:

Summit Stone PI Panels

Looking into poster options for Greeley (inside busses)

New Business:

Web servant is working to find out how to ensure email submission receipt are being sent.

The next PI meeting will be October 4th, 2025 at 4PM.

ASC Positions/Elections:

See **yellow highlights** for trusted servant/election updates. See **blue highlights** for open positions.

Executive Committee	Election Month	Trusted Servant
Chair	June	Dana I.
Vice Chair	June	Lauren C.
Secretary	June	OPEN
Treasurer	June	Brian S.
Alternate Treasurer	January	OPEN
Subcommittee		
RCM 1	May - odd years	Dave A.
RCM 2	May - even years	Dave L.
H&I Chair	May	Nissa M.
PI Chair	May	Dave W
Activities	May	Shannon T.
Literature	May	James R.



CRCNA Liaison	January	Matt M.
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~~~~~**15 Minute Break: Resume with moment of silence**~~~~~

## Group Reports

### Addicts Seeking Sanity

Addicts Seeking Sanity meets at 4pm on Sundays at 1800 21st Ave., in Greeley. Our meetings are well attended and stable. Thank you for all the support from the fellowship.

After expenses this month, we sent \$18.25 to both Region and World, respectively.

In the spirit of rotation of service, this is my last month as GSR for the group.

Thank you to James R. for his willingness to serve as the Group's new GSR.

Concerns: We have no concerns at this time

Votes: N/A

Area Donation: 36.50

Lit Order: \$8.40

GSR: Helen F

### Drug Busters

Meets Saturdays @ 11am on 1709 W Elizabeth Street

Meetings are going well

We are grateful to be present for the newcomers

Planning a December speaker meeting, more details to come

We have a speaker meeting the first Saturday of each month and Elizabeth Z will be our next speaker on October 4th

We are averaging 25- 30 addicts each meeting

Currently have GSR position open

Concerns: No concern currently

Votes: Nothing to vote

Area Donation: 200.00

Lit Order:11.20

GSR: Tamara J

### Freed from Insanity

Freed From Insanity is an open meeting. We meet on Sundays, Tuesdays, and Fridays at 801 Cleveland Ave in Loveland. We celebrate clean time at every meeting, and we host a speaker meeting the last Sunday of each month. Our Group conscience is at 5:30 PM the last Sunday of the month. All Are welcome.



We have officially secured the large room at our meeting location to accommodate our growing attendance in perpetuity. Our meeting location hosts have made it clear that smoking before & after meetings is problematic for them. We are requesting no smoking or vaping on the property. Please, if you use tobacco products, do so on public property, not church grounds.

We have discussed disruptive and predatory behavior and will continue discussing solutions as well as maintaining vigilance in ensuring a safe meeting experience for everyone. Meeting attendance continues to be strong.

We have an \$83 literature order and a \$100 ASC donation.

In Loving Service – Shane R.

### **Fun Addicts -**

We meet M,W,Sun at 7p at 301 Drake & Fridays at 4825 S. Lemay in Fort Collins. Everything is going well with our meetings and we are continuing to grow in attendance. We are looking for another space for our M,W,F meetings and asking if any members know of any spaces available, please contact Lauren C. [Lauren.clay8791@gmail.com](mailto:Lauren.clay8791@gmail.com)

No concerns

Lit order: \$43

Area donation: \$254.75





## **Hope Shot**

Emmaus Road Church @ 2101 S Lemay Ave. Fort Collins, CO 80525

Sunday @ 3 pm (women's meeting)

Tuesday @ 5:30 pm

Wednesday @ 2 pm

Thursday @ 5:30 pm

Friday @ 2 pm & 9 pm (9 pm campfire meeting)

Concerns: None at this time.

Votes: None at this time.

Area Donation: 134.39

Lit Order: \$104.00

GSR: Maria B

**N.A. Step Writing** – No attendance, no report.

## **N.A. Meeting**

Group Report: Attendance is good

Concerns: None

Votes: None

Area Donation: 46

Lit Order: None

GSR: Brian S

## **Primary Purpose**

Our meetings are going well, no concerns to report. We gained another new member, and we are averaging 25-30 addicts in attendance.

Concerns:

Votes:



Area Donation: 33

Lit Order: \$27.20

GSR: Alex V.

## **Solutions Group**

We are still doing ok with meeting attendance but can still use so support at the home group level.

Concerns: No Concerns

Votes: None

Area Donation: 108.00

Lit Order: None

GSR: Ryan B

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## **Stairway To Freedom**

Our group meets Wednesday, Thursday and Saturday nights at 7 p.m. in the church basement at 533 Grant Ave, Loveland, CO. Our Thursday night meeting is book study, with the other meetings being open discussion, topic at the discretion of the chairperson. We have had consistent attendance averaging at about 15 people, with strong 7th donations. We celebrate clean time at every meeting. Our group is still giving literature away to the newcomer and we are excited to announce our new Monday night meeting starting Sept 1. - In loving service, Jules D

Concerns: No concerns or needs at this time.

Votes: None

Area Donation: 161

Lit Order: Lit Order sent to Lit chair 9-4-25, with separate Venmo sent to treasurer, earmarked with designation for Lit in the subject

GSR: Jules D.

## **Steps and Traditions**

Steps & Traditions meets at 1401 W Vine in Fort Collins at 7pm on Thursdays. Our average meeting attendance is 12. All meetings are going well.

Concerns: None

Votes: N/A

Area Donation: 0

Lit Order: None

GSR: Keith R



## **Swag'd Out**

Swag'd Out meets Tuesday from 7 - 8 pm at 300 Oak St.

Swag'N on Sundays meeting from 12:30 -1:30 pm at Rolland Moore Park

at 2201 S. Shields Ave. We hold the meeting in the blue pavilions in the center of the park.

Average attendance:

Tuesday-10

Sundays-25

Concerns:

We are actively looking for a new meeting location for our Tuesday night meeting, which will also include our Sunday meeting as soon as the weather turns and we will have to move back indoors. Our concern is that the conditions of our current meeting space have caused a decline in attendance. (pet hair and urine smell and active use out front by un-housed community as this location is also used as a shelter.) It is of our group's conscience that a new meeting space will provide a cleaner, trigger-free environment.

Votes:

Area Donation: 50

Lit Order: \$123

GSR: James P.

## **When at the end of the Road**

We meet Monday, Wednesday, Thursday at noon & Saturdays at 7:30pm. Meeting attendance is steady with 13-15 people for the nooner & 40-75 people for the Saturday night meeting.

Concerns: Nothing in particular.

Votes: We voted Sandra S. as our secretary.

Area Donation: 102

Lit Order: One basic text, key tags, & two medallions. \$37.30

GSR: Anna G (GSRA)

## **Windsor Lighthouse – No attendance – report sent in.**

Average attendance: ~10-15 people.

Concerns: None Votes:

Area Donation: 0

Lit Order: None

GSR: Ginger Young



### *Inactive Groups:*

New Horizons -- Present, no report.

### Unfinished Business

No Unfinished Business

### New Business & Written Proposals

Shannon T. submitted a proposal for "ASC to potentially approve a discussion within the Activities subcommittee regarding merchandise Ad hoc, with a proposed budget of \$250 for September for Off the Wall area merchandise for CRCNA and other area events." Straw poll taken and majority in favor – proposal passed. Shannon will report back in September.

Additional discussion took place regarding the frequency of ASC, and the possibility of shifting to an even/odd month schedule. Majority 'ruled' that such a change would challenge treasury, literature disbursement, activities and elections. It was determined that a 2026 calendar will be reviewed in January to determine the holidays which may conflict with ASC. The body will discuss a possible reschedule of the ASC meetings which land on a holiday.

### Disbursements & Final Treasurer Report

| Amount                              | Disbursed To: | For:                     |
|-------------------------------------|---------------|--------------------------|
| \$34                                | Dana          | Donuts                   |
| \$500                               | Shannon T.    | Activities & Merch Adhoc |
| \$69.56                             | PI            | Meeting List/ Literature |
| \$550                               | Oddfellows    | Annual Rent              |
| Region Donation                     |               | \$500                    |
| Final Balance (after disbursements) |               | \$1,859.52               |

### GSR Checklist

### Important Dates to Remember:

Next ASC: October 5, 2025 @ 9am



### ASC Subcommittee Open Positions:

- Secretary
- Alternate Treasurer
- ASC Position Requirements/term:

| ARTICLE IV: ELECTION OF TRUSTED SERVANTS |                        |                              |         |                  |
|------------------------------------------|------------------------|------------------------------|---------|------------------|
| 1) Trusted Servant Election Schedule.    |                        |                              |         |                  |
| Position                                 | Clean Time Requirement | ASC Service Experience       | Term    | Election Month   |
| Chair                                    | 3 years                | 2 years                      | 1 year  | June             |
| Vice Chair                               | 2 years                | 1 year                       | 1 year  | June             |
| Secretary                                | 2 years                | 6 months                     | 1 year  | June             |
| Treasurer                                | 5 years                | 2 years                      | 1 year  | June             |
| Alternate Treasurer                      | 5 years                | 1 year                       | 1 year  | June             |
| RCM 1                                    | 3 years                | 1 year + attended 1 assembly | 2 years | May – odd years  |
| RCM 2                                    | 3 years                | 1 year + attended 1 assembly | 2 years | May – even years |
| H&I Chair                                | 3 years                | 1 year                       | 1 year  | May              |
| PI Chair                                 | 3 years                | 1 year                       | 1 year  | May              |
| Activities                               | 2 years                | 6 months                     | 1 year  | May              |
| Literature                               | 4 years                | 2 years                      | 1 year  | May              |
| CRCNA Liaison                            | 1 year                 | 6 months                     | 1 year  | December         |

**H&I** - Greeley Detox could use support.

### Public Information:

- We are seeking a new Web Servant before November!!!
- Members needed for Summit Stone PI Panel in December

**Friendly reminder** from your ASC Treasurer – For groups depositing funds directly into Canvas, please be sure to include a memo which includes the month the donation is for and your group name, otherwise funds may not be correctly allocated to your group.

**Groups needing support** – Swag'd Out could use some support!!

**New OTW ASC Merchandise is coming!** The Activities subcommittee is designing OTW t-shirts and hoodies. Watch the OTW Blast for design and pre-order information.

## Meeting Close

**Next ASC:** October 5, 2025 @ 9 am

Odd Fellows Lodge

2495 E 13th St

Loveland, CO 80537

**Meeting Closed @ 11:20 am**