



January 4, 2026 Meeting Minutes

Meeting Open

Open: Off the Wall area opened at 9 AM with a moment of silence, followed by the Serenity Prayer and the reading of 12 Concepts and Spiritual Agreement from our guidelines.

New GSRs/Visitors to ASC: Levi - GSR, Sam – GSR, Onyx

Birthdays: Harrison – 2 years, Red – 22 years, Katie S – 5 years

Prior ASC Minute Approval - Motion to approve. Minutes Approved.

Please submit Group and Sub-committee reports via the new Online Report Form (or otwsecretary@gmail.com). Both forms can be found at otwna.org (double click on GSR Checklist in the dropdown menu). Reports not emailed or submitted through the Group Report form will not be added to the minutes. Reports will only be accepted up to 7 days after Area.

Executive Committee Reports

Chair - Dana I. – present - Nothing new to report

Vice Chair – Lauren C. – present - Nothing new to report

Secretary – Tom G – present - Nothing new to report

Treasurer – Brian S. - present

- We began the month of December with \$1886.74 in checking.
- Account reconciliation for November includes \$2085.82 in total deposits (Canvas, Venmo, PayPal), and \$ **2643.46** in monthly expenses. We had \$2.50 in Literature income.
- Canvas actual month end closing balance is \$**1031.59** in checking and \$380.37 in savings (Prudent Reserve)
- We checked the PO box and nothing pertinent to our group was in there



A	B	C	D	E	F	G	H	I	J	K	L
December 2025											
Previous month's closing Balance-Canvas	\$1,886.74										
Group Donations & Literature Orders (Inactive groups are hidden)	Donation Reported	Donation Received?	Pyt Method (Cash@ASC/Venmo/Paypal/Canvas)	Literature Order Reported	Lit\$ Received?	Pyt Method (Cash@ASC/Venmo/Paypal/Canvas)	Canvas + Deposits		Canvas - Withdrawals		
Addicts Seeking Sanity	\$84.00	\$84.00	venmo				solutions group area	\$ 144.00	\$ 69.65	139.12	
Drug Busters	\$50.00	\$50.00	paypal		\$81.77	paypal	Dec asc donation	\$ 1,038.95	\$ 550.00	activities	
Windsor Lighthouse									\$ 57.33	donuts & coffee	
									\$ 800.00	region	
									\$ 956.48	LIT	
Freed From Insanity	\$80.00	\$80.00	cash	\$60.00	\$60.00	cash			\$ 210.00	PO box	
Fun Addicts	\$92.93	\$92.93	canvas	\$140.20	\$141.00	canvas		\$ 1,182.95	\$ 2,643.46		
Hope Shot	\$387.00	\$387.00	cash	\$258.60	\$260.00	paypal					
Primary Purpose				\$9.00	\$9.00	cash					
NA Meeting				\$6.25	\$6.25	cash					
NA step Writing Meeting				\$11.00	\$11.00	cash					
Solutions Group	\$144.00	\$144.00	canvas								
Stairway to Freedom	\$156.00	\$156.00	venmo	\$55.00	\$154.00	venmo					
SWAG'D Out	\$150.20	\$150.20	cash	\$32.68	\$117.10	venmo					
Steps and Traditions Roulette	\$108.00	\$108.00	cash								
When At The End Of The Road	\$60.00	\$60.00	cash	\$31.50	\$164.00	cash					
TOTAL 7th Reported	\$1,912.13	\$1,912.13	\$0.00	\$604.23	\$1,004.12	\$199.80					
			Difference reported vs. road			Difference reported vs. road					
Subcommittee Income											
Activities											
Literature	\$2.50										
Merchandise											
Miscellaneous											
Subcommittee Income Total	\$2.50										
Check Budgets tab to update upcoming expenses for each month.											
EXPENSES	Paid	Budget	Difference	Notes							
Literature	\$956.48	\$1,000.00		Monthly							
PI	\$139.12	\$100.00		Monthly							
H&I		\$55.00		Monthly							
Merchandise											
Region	\$800.00										
PO Box	\$210.00	\$200.00		Annually November							
Rent		\$550.00		August (paid in full for the year)							
Activities	\$550.00	\$250.00		Monthly							
Coffee/Donuts	\$57.33	\$45.00		Monthly							
GoDaddy Webservant (Security Certificate)		\$379.00		Biennially (due again in 2025)							
Microsoft 365		\$69.99		Annually, April auto renewal							
Standard SSL - otwna.org		\$99.99		Biennially, October auto renewal							
Misc											
TOTAL EXPENSES	\$2,712.93	\$2,748.98	\$0.00	Available funds							
End of ASC Balance	\$2,270.19										
CANVAS Checking Actual Month	\$1,886.74										
CANVAS Savings Account - Prudent	\$380.37										

Alternate Treasurer – Matt S. - [Open](#)

I am currently the back up/alternate treasurer for the area and volunteered for this position a few months ago. I need to step down from this position. I want to be of service but will not be able to fulfill this commitment or the commitment to then take on the treasure position beyond that. Thought I would let everyone know ASAP so you can get the position filled.

I have been coming to the area SC in some capacity for 3 years and need to make some adjustments to my schedule and to my recovery.

Sorry for the inconvenience.

CRCNA Liaison - [Open](#)

RCM1 – Dave A. – present – no report submitted

RCM2 – Dave L. – present – see attached for Minutes from Region

Hello Off the Wall and Happy New Year. I hope everyone had a great holiday season. Not much new to report for this ASC. Here is a revised version of the last Region meeting.

The Region RD team will be presenting the CAR/CAT information at 11 am after the ASC meeting.

As always if groups need any assistance please reach out to the RCM team.

Dave A—rcm1otw@gmail.com

Dave [L—rcm2otw@gmail.com](#)



Sub-Committee Reports

Activities – Chair Shannon, Not Present No Report Submitted - Vice Chair Harrison Present

New Year's Eve Party

Was a good turn out. We had about 30 people in attendance. It was held in Greeley. We have no upcoming events for January. Returning \$60 to area from donations raised during New Years Party. Thanks for letting me be of service

Starting budget: \$500

Decorations: \$68.97

Food: \$137.94

Total Spent: \$206.91

Ending Budget: \$293.09 to be rolled over to put towards building campout budget for summer.

CRCNA Liaison – Open

Hospitals & Institutions (H&I) – Nissa M. - present

Roll Call: Nissa, Sarah D., Dave, Alex, Brittney, Brittany, Sheila, David, Kyra, Jojo.

Chair: PI and H and I are working on getting Colorado prisons into miraculous Mondays as well as getting some speakers digitalized. James is stepping down as secretary.

Vice Chair: N/A

Secretary: N/A

Harmony: Needs triangle of self obsession 6. Meetings are going well. High attendance.

Wings: No lit order. Things are going well. 2 more new panel members.

LCJ Women's: Attendance is going well, the meetings are going well. Training is on January 19th.

LCJ Men's: Lisa is interviewing someone this week to get him cleared. First meeting was really well, and the 2nd meeting was amazing because the first week guys grabbed a bunch of guys and they had a great meeting. Lit 5 Welcome to NA, staying clean on the OS, and self-acceptance.

Detox: Meetings have been going well, message is being delivered. 2 more people coming in in feb. meeting lists 10, who what when and why 5, intro to NA meetings 5, recovery in relapse 10, who is an addict 10, sponsorship 10.

Longview: Communication with the coordinator has been tricky because of holidays. Will be talking this coming week and will keep us posted.

Avenues: First meeting is the 4th at 6PM. Needs Just for today.

Lit Needs:

Old Business: Emailing in snippets from panel leads, no need.

New Business: No new business

Birthdays: None

Elections: Motions pass es for avenues

Concerns: We need a new secretary

Votes: We voted to start taking meetings into Avenues here in Fort Collins

Area Donation:

Lit Order: \$43.45

Public Information (PI) – Dave –

PI subcommittee met on Saturday, January 3rd at 4pm.

Chair report: We did 2 presentations for summit stone. Thank you to all who participated.

Web servant: No report given.

Phoneline report: 24 calls, 3 missed calls. all missed calls, called back. No scam calls.



Lit report: Made round in early Dec. in Weld County. requesting \$10 literature.

No new business.

We need a vice chair. Next meeting is January 31st @ 4 pm

Literature—James R.

Hello to all in Off the Wall,

Lit prices have increased generally by 15% as of the 1st of Jan. We will be using the prices of old as of today and after the lit order this month the new prices will be in effect.

Review and Input for the Service Pamphlet “Group Business Meetings” was held Dec 13th. We had 5 in attendance and thank you to everyone who helped with overlooked things, take notes and participated!!

Dec lit order from World was \$956.48

Lit orders in total were from 10 groups, H&I and PI and - totaling \$741.88

Current inventory of \$2442.48, up \$241.47

Orders for September – Stairway to Freedom - \$98.60, Fun Addicts - \$161.50, Freed From Insanity - \$62.20, Hope Shot - \$28, Primary Purpose - \$23.56, Steps and Traditions - \$5.12, SWAG'D OUT - \$84.10, Solutions - \$75, When at the end of the Road - \$124.65, No closet, No Cravings (donation to) - \$25.70 H&I - \$43.45, PI - \$10

James R

ASC Positions/Elections:

See **yellow highlights** for trusted servant/election updates. See **blue highlights** for open positions.

Executive Committee	Election Month	Trusted Servant
Chair	June	Dana I.
Vice Chair	June	Lauren C.
Secretary	June	Tom G
Treasurer	June	Brian S.
Alternate Treasurer	January	Katie S.
Subcommittee		
RCM 1	May - odd years	Dave A.
RCM 2	May - even years	Dave L.
H&I Chair	May	Nissa M.
PI Chair	May	Dave W
Activities	May	Shannon T.
Literature	May	James R.
CRCNA Liaison	January	Open

~~~~~15 Minute Break: Resume with moment of silence~~~~~

## Group Reports

**Addict Seeking Sanity** – James



Addicts Seeking Sanity will be adding a Wednesday 6pm Steps and Traditions Study from the Basic Text starting Jan 7th. it will be in the Youth room, further up the hall from our Sunday meeting. Bring your own book. We are unable to do coffee at this meeting. The Sunday meeting is going well

We have an \$81 donation to World

Literature Order: None

### **Drug Busters - Brandon**

Still meeting at 1709 W Elizabeth in Fort Collins, attendance is light for the past month.

Literature Order: \$3.80

### **Freed from Insanity - Sam**

Trinity United Methodist, Loveland. No wants, no needs

Literature order: \$63.00

### **Fun Addicts – Lauren**

We meet at 7pm, w, & Sun at 301 E Drake and Fri at 7p at 4825 S Lemay in Fort Collins. Meeting attendance is consistent other than a slight decline in Sunday attendance. We had some new members step up in service for our GSR-A & Secretary positions. We will be having our next quarterly potluck in March. Stay tuned for the date and details!

Lit Order: \$161.50

-Group wants to start using a QR code for taking group donations but would like feedback.

-One member shared that they used a dedicated persons Venmo account which led to complications. Some groups also use a phone with a dedicated number so it can be a singular point of contact and not use anyone personal Venmo. In summary groups that were using this method to take donations during COVID have stopped.

-There have been no incidents with the disruptive member in the recent past.

### **Hope Shot - Maria**

Emmaus Road Church 2101 S Lemay Ave. Fort Collins, CO

Meeting Schedule

- Sunday @ 3:00 PM — Women's meeting
- Tuesday @ 5:30 PM
- Wednesday @ 2:00 PM
- Thursday @ 5:30 PM
- Friday @ 2:00 PM and 9:00 PM

Hope Shot is working on getting a meeting going in Wellington after the first of the year. More details to come as we figure out the logistics!!

Donation: \$50.00

Literature Order: \$28.00

### **N.A. Step Writing – Red**

We meet at 3800 W 20th Street in Greeley CO at the Trinity Episcopal Church from 6-7pm. Meetings are going well.

Area Donation: \$29.00



### **N.A. Meeting** – Keli B – no representation

Our group is doing well. We would always love some support especially on the home group level from people who would like to do service at the home group level.

Area Donation: \$112.70

### **No Closets, No Cravings** - Levi

Open meeting. We are in need of a new group starter kit, readings, a basic text and support. Meeting will be held Saturdays at 5:30pm at Fort Recovery in Fort Collins. The primary purpose is to carry the message to addicts who still suffer and is part of the sub-community of LGBTQ+ Allies

### **Primary Purpose** - Alex

We meet every Thursday at 7:00 PM. Meetings have been going very well with an average of 15-20 addicts in attendance. We have no area donation but we do have a \$24 lit order and we have no concerns at this time.

Literature Order: \$24.00

### **Solutions Group** - Katie S.

Solutions Group meets on Mondays at 7pm and Saturdays at 6pm. We meet at 1015 9th Ave, Suite 4013, in Greeley. Saturday nights are our birthday meetings. The last Monday of the month, we have a Speaker meeting. GSR will send out a blast with January's Speaker.

We have no issues to report.

GSR will be reaching out to the Web Servant to include "directions" to our meeting—(in the back of the building, the parking lot attached to the alley).

Also, note that the doors remain locked, so please ring doorbell if arriving after the meeting has begun.

We have a \$75 Lit order.

We have a \$58 Area Donation.

### **Stairway To Freedom** - Jules

Our group meets on M, W, Th, and Sat at 533 Grant Ave, at 7 p.m.

Our group meets on Mondays, Wednesdays, Thursdays and Saturdays at 7 pm at 533 Grant Ave in Loveland. We have open meetings and celebrate clean time at every meeting. Thursday nights are book study meetings and we provide literature to the newcomer for free. We held chairperson elections this month and are excited to have some newer faces chairing meetings. Our attendance has been steady at about 10 to 15 addicts with a reflective 7th. We do not have an area donation this month and a lit order of \$99.

### **Steps and Traditions** – Jake

Steps + Traditions

- Northeast Steps + Traditions meeting with a Step Writing meeting every third thursday of the month. we meet every Thursday at 7pm at 1401 West Vine Drive. meeting attendance has been steady with an average of 15 attendees.

- Concerns - None

- Votes - None

- Area Donations - \$89

- Lit Order - 9 White Key Tags \$5.12 round to \$6

- GSR June S & Sia Keith R

Total \$ For Area \$75 No Lit \$89 Donation



### **Swag'd Out** - James

We meet every Tuesday at 7:00 PM at 1317 Webster Ave in Ft. Collins. Our attendance has been growing with an average attendance of 25-30 addicts.

We also meet every Sunday at 12:30 PM at 1317 Webster Ave in Ft. Collins. Average attendance: 25-30 addicts. Our rent has been paid.

Votes: We are, as a group, working on the CAR report and have tabled discussion and votes until our next group conscience.

Literature Order: \$84.10

### **When at the End of the Road** – Jo Jo

We meet at 3:01 East Stewart at Lutheran Church Monday I'm feeling in for Wednesday Thursdays at noon and Saturdays at 7:30 p.m. the first Saturdays are speaker meeting & potluck the last Saturday's are birthday meeting celebration with cake and ice cream! Meetings are anywhere from 20 to 60 people.

None. Discussed CAR report. Will get back to it.

Area Donation: \$103

Literature Order: \$124.65

### **Windsor Lighthouse** – Ginger Y. – no representation

Nothing significant to report. Meeting continues to grow. We have had a couple of newcomers recently. Jessica was voted in as our new secretary

No Lit Order nor Area Donation

### *Inactive Groups:*

New Horizons – no representation and no report.

### **Unfinished Business**

Shannon: Proposal to look at getting a small storage space to store. Size/cost? Dana to check with Pete @ OddFellows re: storage space availability first. Oddfellows does not have any storage space available for us. Activities will continue to research costs associated with this.

### **New Business & Written Proposals**

New Meeting: No Closets, No Cravings

-Discussion regarding no reporting on Merch sales at CRCNA even though its been a number of months since the convention

-Discussion around the subcommittee "banking money" rather than returning it to Area.

Activities is "banking" this money for expensive events coming up – based on Area guidelines any unused funds should be returned to Area.

*"Article 7 Section 3.h) Any funds gained through sales or fund-raising efforts will be given to the ASC treasurer at the beginning of the following ASC meeting or deposited directly by the sub-committee chair."*





-Due to the current wording of the Area Guidelines for the Activities Chair the exact methods when it comes to how money is handled is not clear. Under the Activities guidelines it says Article 7 Section 4 is to be followed for this position when there are additional guidelines under section 3 that are pertinent as shown above.

-Area is asking for a proposal to revise the Guidelines to accurately reflect what is expected of the sub-committee when it comes to handling finances ie reporting, returning of funds, etc.

## Disbursements & Final Treasurer Report

| Amount                              | Disbursed To: | For:     |
|-------------------------------------|---------------|----------|
| \$31.86                             | Tom G         | Donuts   |
| \$250                               | Activities    |          |
|                                     |               |          |
| Region Donation                     |               | \$0.00   |
| Final Balance (after disbursements) |               | \$550.00 |

## GSR Checklist

### Important Dates to Remember:

Next ASC: Feb 1, 2026 @ 9am

### ASC Subcommittee Open Positions:

- CRCNA Liaison
- ASC Position Requirements/term:

| ARTICLE IV: ELECTION OF TRUSTED SERVANTS |                        |                              |         |                  |
|------------------------------------------|------------------------|------------------------------|---------|------------------|
| 1) Trusted Servant Election Schedule.    |                        |                              |         |                  |
| Position                                 | Clean Time Requirement | ASC Service Experience       | Term    | Election Month   |
| Chair                                    | 3 years                | 2 years                      | 1 year  | June             |
| Vice Chair                               | 2 years                | 1 year                       | 1 year  | June             |
| Secretary                                | 2 years                | 6 months                     | 1 year  | June             |
| Treasurer                                | 5 years                | 2 years                      | 1 year  | June             |
| Alternate Treasurer                      | 5 years                | 1 year                       | 1 year  | June             |
| RCM 1                                    | 3 years                | 1 year + attended 1 assembly | 2 years | May – odd years  |
| RCM 2                                    | 3 years                | 1 year + attended 1 assembly | 2 years | May – even years |
| H&I Chair                                | 3 years                | 1 year                       | 1 year  | May              |
| PI Chair                                 | 3 years                | 1 year                       | 1 year  | May              |
| Activities                               | 2 years                | 6 months                     | 1 year  | May              |
| Literature                               | 4 years                | 2 years                      | 1 year  | May              |
| CRCNA Liaison                            | 1 year                 | 6 months                     | 1 year  | December         |

### Groups needing support –

H&I needs support – multiple positions and commitments need to be filled

No Closets, No Cravings

NA Meeting

Literature Prices are increasing by ~15% starting next month





Please remember to review and vote on the CAR

Area is looking for proposals to modify the current Activities sub-committee guidelines to make money reporting clearer.

**Friendly reminder** from your ASC Treasurer – For groups depositing funds directly into Canvas, please be sure to include a memo which includes the month the donation is for and your group name, otherwise funds may not be correctly allocated to your group.

## Meeting Close

**Next ASC:** Feb 1, 2026 @ 9am

Odd Fellows Lodge

2495 E 13th St

Loveland, CO 80537

**Meeting Closed @ 11:00 am**