



March 1, 2026 Meeting Minutes

Meeting Open

Open: Off the Wall area opened at 9 AM with a moment of silence, followed by the Serenity Prayer and the reading of 12 Concepts and Spiritual Agreement from our guidelines.

New GSRs/Visitors to ASC: Vinny (alt GSR Fun Addicts), Jess (GSR Windsor Lighthouse)

Birthdays: Anna (1yr), Vinny (1yr)d, Levi (18mnths), James (24yrs)

Prior ASC Minute Approval: Motion to approve. Minutes Approved.

Please submit Group and Sub-committee reports via the new Online Report Form (or otwsecretary@gmail.com). Both forms can be found at otwna.org (double click on GSR Checklist in the dropdown menu). Reports not emailed or submitted through the Group Report form will not be added to the minutes. Reports will only be accepted up to 7 days after Area.

Executive Committee Reports

Chair - Dana I. – present - Nothing new to report

Vice Chair – Lauren C. – absent - Nothing new to report

Secretary – Tom G – present - Nothing new to report

Vice Treasurer – Katie S – present -

- We began the month of January February with \$1089.65 in checking.
- Account reconciliation for January includes \$1218.02 in total deposits (Canvas, Venmo, PayPal), and \$ 994.87 in monthly expenses. We had \$52.80 in Literature income.
- Canvas actual month end closing balance is \$1558.25 in checking and \$380.37 in savings (Prudent Reserve)



He called me yesterday and told me that he has taken on another service position that interferes with him being here once a month. So, I would like to vote to put Avenues on pause until we can find a panel lead. Unfortunately, do to my health issues and being chair here and the fact that I also would like to attend meetings and work on step work while living life on life's terms, it is spreading myself too thin to be a permanent panel lead for Avenues. So, we need to start sharing at meetings that we need a panel lead. – Sarah elected as Panel lead

Harmony: Going well, no needs at this time. 35-38 people.

Wings: Meetings are going well. Facility told them that they were moving the meeting space, please tell them that they can't hold other people's kids. 8-12 attending. No lit order.

LCJ Men's: Meetings are going well. Let's get REALLY heavy on finding a new panel lead. Really need to share it. Panel lead just needs to coordinate that 2 people are going in, even if they can't go in. No lit needs. Shane R. got approved to go into LCJ.

LCJ Women's: Good amount of panel members able to attend. Would be willing to do the coordination. No lit needs. Med cart arrived during the meeting and cut it short really abruptly.

Detox: Couldn't go in due to dangerous road conditions. The person who answered at the facility was mean and was really off put that she had that number.

Longview: Trying to get this happening. Longview now changed their programs coordinator. Will need to follow through with the new coordinator.

Lit Needs: Kyra: 5 who what how why, 10 living the program, 10 just for today, 15 meeting lists.

Old Business: Key tags/birthdays-discussed at length

New Business: Budget proposal, Avenues, GSR take human resources needs back to home groups please,

Birthdays: None

Elections: Sarah D. Avenues Panel lead

Proposal: We are requesting that our pre-pandemic budget be restored. Now we are going back into facilities, and going into more facilities. Therefore, we would like that budget, which was \$250 back. 7th tradition is flowing again. If you would like to have input on how our budget is being spent please attend H&I subcommittee meetings where trusted servants discuss that.

Concerns: LCJ Men's really needs a new Panel lead. Panel lead just needs to coordinate that 2 people are going in, even if they can't go in. We ask that area ask all GSR to report that to home groups and that it gets shared at meetings. Must have one year clean.

Votes: Sarah D. was voted in as Avenues panel lead. which will probably be switching to Saturdays rather than Sundays

Area Donation: 0

Lit Order: Emailed to Lit chair

-Larimer County Jail (Mens) really needs a coordinator – during Area Keith offered to take on the Coordinator role

Public Information (PI) –

Opening:

PI began at 4:00 PM with a moment of silence followed by the Serenity Prayer. The following members were in attendance:

- Caity R.
- Dave W.
- Alissa B.
- James R.

There were 0 new members in attendance.

Chair Report:

No new updates this month.

Phone Line Report:



Business Report: Phone Line Activity (January 31-February 28)

Total Calls Received: 13

Missed Calls: 1 (about 7.69 % missed)

Returned Calls: 1 returned that were missed

Text Messages Received: 0

Volunteer Count: six volunteers currently staffing the phone line

Thank you to our newest volunteer!

Webservant Report:

Patrick G is subbing in as Webservant currently. No new updates.

PI Literature Report:

Made rounds in Weld County Feb 2nd and all is good. Calen helped get some flyers up in Fort Collins in late February and the spread sheet is updated. Need to run a lit holder and an IP of our choice to RedPoint. Mentioned the business cards to Tim when meeting lists were picked up and said he would send an email when they were done. Rich R from BFE Area stopped by after the last ASC and dropped off a few things from several years ago, leaving \$20.33, which were left over from when a member from that area was our PI chair. No lit needs at this time

ILS,

James R

Social Media Moderator Report:

Kyra reports no new updates and no concerns.

Open Positions:

Vice Chair

Members Needed For Flyer Drives

Members for SummitStone PI Panels

Old Business:

- We are still working on getting business cards.
- Karl W will be deeply missed. He served on PI for many years and we are forever grateful to him. RIP to our infinity member. You will be dearly missed.
- We have removed Hope Shot Women's Meeting from the website and meeting lists.
- Our next subcommittee meeting will be moved to 2PM to accommodate the Spaghetti Dinner WRCNA fundraiser event

New Business:

- We will continue to provide meeting lists to Garcia House, but will not provide literature as they are fully stocked on their own. We were not able to locate our rack, but will continue looking and if found will take it back.
- We have received NA gift bags that we intend to use at OD awareness days booth this year.

The next PI meeting will be March 28th, 2026 at 4PM.

-There is nothing in the bags they are just bags.



Literature—James R.

Hello to all in Off the Wall,

Feb lit order from World was \$898.16

Lit orders from Individual sales – \$63, 12 groups+ H&I - \$7.25 for total of \$1008.74

Current inventory of \$2334.95, down \$161.87

Orders for the last month: Individual lit sales - \$63, No Closets, No Cravings - \$1.92, SWAG'D OUT - \$152, Primary Purpose - \$13.11, Hope Shot- \$127.61, Windsor Lighthouse - \$51.30, Fun Addicts - \$130.96, Freed From Insanity - \$31.45, Solutions - \$9, Steps and Traditions - \$1 (was \$2, but Lit owed them \$1), Drugbusters - \$64.96, When at the end of the Road - \$175.18. Stairway to Freedom - \$180, H&I \$7.25

ASC Positions/Elections:

See **yellow highlights** for trusted servant/election updates. See **blue highlights** for open positions.

Executive Committee	Election Month	Trusted Servant
Chair	June	Dana I.
Vice Chair	June	Lauren C.
Secretary	June	Tom G
Treasurer	June	Brian S.
Alternate Treasurer	January	Katie S.
Subcommittee		
RCM 1	May - odd years	Dave A.
RCM 2	May - even years	Dave L.
H&I Chair	May	Nissa M.
PI Chair	May	Dave W
Activities	May	Harrison
Literature	May	James R.
CRCNA Liaison	January	Levi

~~~~~**15 Minute Break: Resume with moment of silence**~~~~~

**Group Reports**

**Addicts Seeking Sanity - James**

Addicts Seeking Sanity continues to meet Sundays at 4pm and Wednesdays 6pm with good attendance. Meetings are good. Made a regional donation

Area Donation:

Lit Order: N/A



### **Drug Busters** – Tamera (GSRa) – present

Meeting meets at 1709 W Elizabeth street @11am on Saturdays

-speaker meeting being changed to the 2nd Saturday of the month going forward

-The next speaker being the 14th and it will be Nick B

-avg attendance 20/30

Concerns: No concerns at this time

Votes: No votes to report

Area Donation: \$25.00

Lit Order: \$64.96

### **Freed from Insanity** - Sam. - present

We meet at 801 Cleveland Ave at 7pm on Tuesdays, Fridays, and Sundays.

No wants no needs.

Area Donation: \$0.00

Lit Order: \$32.00

### **Fun Addicts** – Lauren. - present

We meet at 7pm, w, & Sun at 301 E Drake and Fri at 7p at 4825 S Lemay in Fort Collins. Meeting attendance is consistent. We will be having our next quarterly potluck on March 15th at 6p at 4825 S. Lemay in Fort Collins, speaker starts at 6:45p. Bring a dish to share!

Area Donation: \$116.76

Lit Order: \$130.96

### **Hope Shot** - Maria. - present

2101 S Lemay Ave in Fort Collins at the Eemaus Road Church

Tuesdays at 5:30 pm, Wednesdays at 2 pm, Thursdays at 5:30 pm, Fridays at 2 pm and 9 pm

Good attendance and 7<sup>th</sup> and Birthdays at every meeting

Votes: Nick B is new lit person, Joey is new chair person

Area Donation: \$83.00

Lit Order: \$127.61

### **N.A. Meeting** – no report – no representation

### **N.A. Step Writing** – Red - present

We meet at 3800 W 20th street in the Trinity Episcopal Church from 6-7pm Tuesday evening.

Area Donation: \$0.00

Lit Order: \$0.00



### **No Closets, No Cravings** – Levi. - present

Group Report:

Our group meetings on Saturday at 1317 Webster Ave, Fort Collins at 5:30p. We have a weekly rotating format and celebrate clean time at every meeting. Attendance has been steady of 15-20 people. We had a literature order of \$2 for key tags.

Concerns: No wants or needs

Votes:

Area Donation: \$0.00

Lit Order: \$3.00 (2 white key tags)

### **Primary Purpose** - Alex - present

Primary Purpose meets every Thursday at 7 pm at 929 15th Street in Greeley. Meetings have been going well, averaging 15 addicts in attendance. We have no concerns or votes at this time. We have a \$14 lit order, however no area donation at this time.

Area Donation: \$0.00

Lit Order: \$14.00

### **Solutions Group** – Katie S. - present

Solutions Group meets on Mondays at 7pm and Saturdays at 6pm. Our Group Conscious meets the final Saturday of the month, directly following our meeting at 7 pm. We meet at 1015 9th Ave, Suite 4013, in Greeley. Saturday nights are our birthday meetings. The last Monday of the month, we have a Speaker meeting.

Our March speaker will be Kyra T. from OTW Area, on March 30th.

We have no issues to report. We could always use support at the home group level

Also, note that the doors remained locked, so please ring doorbell if arriving after the meeting has begun.

\$50 area donation

Lit order of \$9.

### **Stairway To Freedom** – Jules. - present

Our group meets on Monday, Wednesday, Thursday and Saturdays at 7pm, at 533 Grant Ave, in Loveland. We celebrate clean time at every meeting, and Thursdays are a book study meeting. We still provide literature to the new comer for free. Our area donation was \$26, and our lit order was \$100. No wants, needs, or concerns at this time.

Area Donation: \$26

Lit Order: \$180.00

### **Steps and Traditions** – Keith - present

We meet weekly on Thursdays at 1401 W Vine. Our attendance has been steady averaging 13. We will be doing the CAR individually rather than as a group. We have no area donation as we are saving up.

Concerns: No concerns

Votes: None

Area Donation: \$0.00

Lit Order: \$2 (key tags)

### **Swag'd Out** – James - absent

WE MEET EVERY TUESDAY AT 7:00PM @ 1317 WEBSTER AVE IN FT. COLLINS. OUR ATTENDANCE HAS BEEN GROWING WITH AN AVERAGE ATTENDANCE: 30-35 ADDICTS. WE ALSO MEET EVERY SUNDAY AT 12:30PM @ 1317 WEBSTER AVE IN FT. COLLINS. AVERAGE ATTENDANCE: 30-35 ADDICTS. OUR RENT HAS BEEN PAID.

Votes: CAR VOTES PENDING

Area Donation: \$0

Lit Order: \$152.00



## When at the End of the Road – Anna

The group meets at 301 East Stuart Street in Fort Collins. Monday, Wednesday, Thursday at noon & every Saturday at 7:30p. The first Saturday of the month is a potluck & speaker meeting. The last Saturday of the month is a birthday meeting with cake.

Area Donation: \$17.00

Lit Order: \$175.18 (Books, medallions, IPs, key tags)

## Windsor Lighthouse – Jess – present - no report

Lit Order: 2 JFT, 2 Living clean = \$51.30

*Inactive Groups:*

New Horizons – Thursday 7pm, hybrid that needs some support

## Unfinished Business

- 1) Discussion regarding no reporting on Merch sales at CRCNA even though it's been a number of months since the convention - any updates?

-\$543.00 is the amount of funds that have not been returned. Jules has spoken to the former Activities chair who states that said person is locked out of her Venmo. Jules is coordinating with the former activities chair on getting some of the items that had not been held on to. We have the rest of the Merch (shirts and hoodies). They are trying to track down totals. A shirt was sold today (3/1/2026) \$35.00 which will be sent to the Treasurer. The remainder of the Merch was handed over to the Activities Chair.

- 2) Discussion around the subcommittee "banking money" rather than returning it to Area.
  - o Activities is "banking" this money for expensive events coming up – based on Area guidelines any unused funds should be returned to Area.
  - o Article 7 Section 3.h) *"Any funds gained through sales or fund-raising efforts will be given to the ASC treasurer at the beginning of the.....following ASC meeting or deposited directly by the sub-committee chair."*

Due to the current wording of the Area Guidelines for the Activities Chair the exact methods when it comes to how money is handled is not clear. Under the Activities guidelines it says Article 7 Section 4 is to be followed for this position when there are additional guidelines under section 3 that are pertinent as shown above.

**Proposal:** Area is asking for a proposal to revise the Guidelines to accurately reflect what is expected of the sub-committee when it comes to handling finances ie reporting, returning of funds, etc.

## New Business & Written Proposals

### Guideline Change #1

Reasoning:

The intent of this proposal is to adjust wording related to Activities Sub-Committee Responsibilities & Qualifications to include references to additional sections from the Handling Area Funds: Budget Process, specifically regarding the returning of funds back to area after an Activities event or fundraising initiative has taken place, and to add an additional sub-point regarding more expensive events that require longer planning and "banking" of funds. The body believes that the proposed updates will offer some needed clarity where the current guidelines fall short.

Current Wording:

Guidelines Pg 8

- ARTICLE V: RESPONSIBILITIES & QUALIFICATIONS FOR ASC STEERING COMMITTEE AND SUB-COMMITTEE CHAIRS
  - o 13) Activities Sub-Committee
    - f) Will follow guidelines for Handling Area Funds: Budget Process; Article VII, Section 4.

Proposed Wording:



**ARTICLE V: RESPONSIBILITIES & QUALIFICATIONS FOR ASC STEERING COMMITTEE AND SUB-COMMITTEE CHAIRS**

- 13) Activities Sub-Committee
  - f) Will follow guidelines for Handling Area Funds: Budget Process; Article VII, Sections 2, 3 & 4.
    - i) If “banking” of funds is required for a more costly event, a proposal (including required budget) would need to be made to the ASC and voted upon. On approval, the ASC Treasurer would hold the funds in a sub-account, payable directly by Treasurer to the payee at the required time.

Sections 2 & 3 wording for reference:

- Section 2) Revenues states “Funds raised through the efforts of sub-committees are turned over to the ASC Treasurer”
- Section 3) Budget Process states “Any funds gained through sales or fund-raising efforts will be given to the ASC Treasurer at the beginning of the following ASC meeting or deposited directly by the sub-committee chair.”

**Guideline Change #2**

Additional Context:

The intent of this proposal is to increase flexibility for the current Activities Subcommittee to plan for upcoming events. Adjusting the requirement from 60 to 45 days would still allow sufficient time for ASC review, potential budget considerations, and fellowship communication, but would provide the subcommittee with a bit more flexible and realistic planning window based on current planning timelines. This proposed change maintains accountability and offers practical flexibility, allowing the subcommittee to operate more effectively and better serve the fellowship in a shorter period of time.

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- ARTICLE V: RESPONSIBILITIES & QUALIFICATIONS FOR ASC STEERING COMMITTEE AND SUB-COMMITTEE CHAIRS
  - 13) Activities Sub-Committee
    - g) All events must be presented 60 days in advance of the event to ASC.

Proposed Wording:

**ARTICLE V: RESPONSIBILITIES & QUALIFICATIONS FOR ASC STEERING COMMITTEE AND SUB-COMMITTEE CHAIRS**

- 13) Activities Sub-Committee
  - g) All events must be presented 45 days in advance of the event to ASC.

**Disbursements & Final Treasurer Report**

| Amount                              | Disbursed To: | For:     |
|-------------------------------------|---------------|----------|
| \$22.73                             | Tom G         | Donuts   |
|                                     |               |          |
|                                     |               |          |
| Region Donation                     |               | \$300.00 |
| Final Balance (after disbursements) |               | \$211.24 |

**GSR Checklist**

**Important Dates to Remember:**

Next ASC: April 5, 2026 @ 9am



**ASC Subcommittee Open Positions:**

- None
- ASC Position Requirements/term:

**ARTICLE IV: ELECTION OF TRUSTED SERVANTS**

1) Trusted Servant Election Schedule.

| Position            | Clean Time Requirement | ASC Service Experience       | Term    | Election Month   |
|---------------------|------------------------|------------------------------|---------|------------------|
| Chair               | 3 years                | 2 years                      | 1 year  | June             |
| Vice Chair          | 2 years                | 1 year                       | 1 year  | June             |
| Secretary           | 2 years                | 6 months                     | 1 year  | June             |
| Treasurer           | 5 years                | 2 years                      | 1 year  | June             |
| Alternate Treasurer | 5 years                | 1 year                       | 1 year  | June             |
| RCM 1               | 3 years                | 1 year + attended 1 assembly | 2 years | May – odd years  |
| RCM 2               | 3 years                | 1 year + attended 1 assembly | 2 years | May – even years |
| H&I Chair           | 3 years                | 1 year                       | 1 year  | May              |
| PI Chair            | 3 years                | 1 year                       | 1 year  | May              |
| Activities          | 2 years                | 6 months                     | 1 year  | May              |
| Literature          | 4 years                | 2 years                      | 1 year  | May              |
| CRCNA Liaison       | 1 year                 | 6 months                     | 1 year  | December         |

**Secretary –**

Please submit group reports before Area meets. This allows the Area Secretary to compile the minutes and the Web Servant to post them in a timely fashion.

**Groups needing support –**

**H&I –**

Greely Detox needs support (Wednesday at 5pm) and Men’s and H&I needs a Vice Chair

**PI –**

Need Vice Chair, Flyer Drive (no date yet), and Summit Stone Panel (people will need training), and PI meets at 2pm now instead of 4pm

**Vote on the two Proposals to Change the Guidelines as outlined under New Business in Area Minutes**

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  - 13) Activities Sub-Committee
    - g) All events must be presented 60 days in advance of the event to ASC.

Proposed Wording:

ARTICLE V: RESPONSIBILITIES & QUALIFICATIONS FOR ASC STEERING COMMITTEE AND SUB-COMMITTEE CHAIRS

- 13) Activities Sub-Committee
  - g) All events must be presented 45 days in advance of the event to ASC.

**Meeting Close**

**Next ASC:** April 5, 2026 @ 9 am

Odd Fellows Lodge

2495 E 13th St

Loveland, CO 80537

**Meeting Closed @ 11:30 am**