



May 3, 2026 Meeting Minutes

Meeting Open

Open: Off the Wall area opened at 9 AM with a moment of silence, followed by the Serenity Prayer and the reading of 12 Concepts and Spiritual Agreement from our guidelines.

New GSRs/Visitors to ASC: None

Birthdays: Nissa – 8years, Sandra – 1yr

Prior ASC Minute Approval: Motion to approve. Minutes Approved.

Please submit Group and Sub-committee reports via the new Online Report Form (or otwsecretary@gmail.com). Both forms can be found at otwna.org (double click on GSR Checklist in the dropdown menu). Reports not emailed or submitted through the Group Report form will not be added to the minutes. Reports will only be accepted up to 7 days after Area.

Executive Committee Reports

Chair - Dana I. – present - Nothing new to report

Vice Chair – Lauren C. – present - Nothing new to report

Secretary – Tom G – present - Nothing new to report

Treasurer – Brian S. – absent

Vice Treasurer – Kaiti S - present

- We began the month of April with \$1905.20 in checking.
- Account reconciliation for April includes \$1057.68 in total deposits (Canvas, Venmo, PayPal), and \$1468.99 in monthly expenses. We had \$66 in Sub-Committee income.
- Canvas Actual month end closing balance is \$1991.48
- PO Box was Empty

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Canvas + Deposits			Canvas - Withdrawals		
Fun Addicts	\$	334.29	Microsoft	\$	99.99
NA Meeting	\$	182.21	PurelyStorage	\$	19.00
Solutions	\$	92.39	Copy Shoppe	\$	69.56
Stairway	\$	190.00			
	\$	798.89		\$	188.55

Venmo Deposits		Paypal Deposits	
No Closets	\$	14.72	7.03
Swag'd Out	\$	89.00	
	\$	103.72	7.03



Check Budgets tab to update upcoming expenses for each month.

EXPENSES	Paid	Budget	Difference	Notes
Literature	\$1,166.44	\$1,000.00	-\$166.44	Monthly
PI	\$69.56	\$100.00	\$30.44	Monthly
H&I		\$55.00	\$55.00	Monthly
Merchandise			\$0.00	Bi-annually (June-Nov & Dec-May)
Region			\$0.00	Monthly
PO Box		\$200.00	\$200.00	November
Rent		\$550.00	\$550.00	August (paid in full for the year)
Activities	\$100.00	\$250.00	\$150.00	Monthly
Coffee/Donuts	\$33.00	\$45.00	\$12.00	Monthly
GoDaddy Webservant (Security Certificate)		\$379.00	\$379.00	Biennially (due again in 2025)
Microsoft 365	\$99.99	\$69.99	-\$30.00	
Standard SSL - otwna.org		\$99.99		
World				
TOTAL EXPENSES	\$1,468.99	\$2,648.99	\$1,180.00	Available funds
End of ASC Balance	\$502.21			
CANVAS Checking Actual Month	\$1,991.48			
CANVAS Savings Account - Prudent	\$375.47			

RCM1 – Dave A. – present

Elections were held. Chair re-elected, new secretary, but treasurer is open. So please announce that if anyone has Excel experience the region needs help. All the CAR motions were passed by groups except for the motion to hold the World Convention in Germany every 5 years. The CNAC board chair talked getting insurance for group or area events, just in case. The topic of childcare came up. If a group has a separate room where kids are being watched they are not covered under the insurance umbrella. If the children remain in the meeting room or are going to an event and are under the supervision of a parent or responsible adult then they are covered. I am grateful for the guidance and support of Dave L as RCM2 for the past years.

RCM2 – Dave L. – absent – see RCM 1 report

Sub-Committee Reports

Activities – Harrison – present

The Activities Subcommittee met to plan several upcoming events, centering on a May 31 movie night at AMC in Fort Collins and a June 20 park day at Mahefe Park in Loveland, while also exploring a potential future campout at Windsor Lake and addressing funding concerns. They confirmed The Mandalorian would likely be available for the movie event, agreed to use a reservation and RSVP system with a \$250 budget plus up to 20 donated tickets from Ian so no addict is turned away for financial reasons, and clarified that non-members should pay full price. For the park event, the group chose Mahefe Park for its strong amenities (disc golf, volleyball, playground, picnic areas), settled on an 11am–3pm timeframe with a potluck and cornhole tournament, and assigned tasks: Danielle will verify reservations, costs, and insurance requirements after the May 3 area meeting, Harrison will request funds, design and circulate a flyer, and create a QR code to improve email blast sign-ups, and Ian will capture photos and video of the park. They also discussed improving communication about activities through announcements to GSRs and the new QR-based email blast system, confirmed existing portable sound equipment can support outdoor events, reviewed merchandise trademark requirements for OTW-branded apparel, and noted that high camping costs mean they must consult Area Treasury before committing to another campout.

It was brought to my attention this past weekend that the activities committee needs to place a deposit on the shelter at the park for our park day. Therefore, I would like to ask for our \$250 for June in advance to make sure we have our spot reserved and ready to go when the time comes. I am reaching out to all of you in hopes that you find this okay and will allow that to happen.



I also would appreciate getting our \$250 disbursement of funds for the month of May. I have created a Venmo specific to activities @otwactivities. If you would send them there it would be much appreciated.

CRCNA Liaison - Levi –

Key Updates & Decisions:

● **New CRCNA XL Committee Members:**

New liaisons and positions were introduced, including Banks C. (Pikes Peak), Mel S. (Mile High), and Sage A. (Print & Display).

● **Logistics & Operations:**

○ Discussion of sending thank-you notes to event venues.

○ Next CRCNA Committee Meeting, May 9, 2026 at 12:30pm at the Englewood Library (1000 Englewood Pkwy, Englewood, CO 80110 or via Zoom: ID 290 350 0360, passcode CRCNARocks. Meetings are the second Saturday of each month at 12:30pm, always on Zoom and also in person on odd months at the Englewood Library)

REPORTS

CRCNA XL Registration Report

- **Reviewed registration packet items** (magnets, wristbands, pens, stickers, neck wallets) approved within budget.
- Online registrations averaging **3–5 per week** with 138 registered at this time

MERCHANDISE REPORT

Merchandise Planning:

● Items include hoodies, t-shirts, mugs, jackets, and novelty items. ● **A controversy arose over selling women's underwear**, with mixed opinions on appropriateness.

● Online store launch planned, alongside in-person sales using Square. ● Vendor partnership approved (20% commission on non-competing items).

1) We have decided what we will be selling at CRCNA XL & the online store. A. Hoodies both Pullover and Zipper & of course due to popularity (more Zipper) B. Unisex Tee's 2 colors

C. Ladies Tee's 2 colors

D. Uni Sex Long Sleeve

E. Coffee Mugs with CRCNA 40 logo front and the continuation of the passion that carries us forward on the back

F. Women's Jackets

G. Richardson Hats with NA logo and CRCNA 40 embroidered

H. Ladies Panties (More Will Be Revealed) Big hit at 2 conventions 2) We have come to an agreement with the

Vendor, they will be at the Hotel Thursday Eve. & will sell Jewelry Fri. A.M. they will pay 20% of Gross Profit to CRCNA XL 3) The online store should be up & running the week of 13th - 18th. Thanks to my sub committee & you all

ILS

Denny C.

Vice Chair - Nothing to report

April 2026 H&H -

○ Hotel bookings and AV vendor outreach ongoing.

○ Coordination needed between committees for scheduling workshops and event timing.

Hotel bookings went live at the SS breakfast on 3/21/2026. Here is the pickup as of 4/9/2026

- HH – Report/Room Count per Night -



- Walkthrough, Date, Time - Please mark your calendars for June 7th @ 1pm for the hotel walkthrough. I will need to know speakers and dates as soon as they are set, so that I can get their rooms set.
- Reports/Expenses/Remaining Budget/Upcoming Expenses - No expenses yet and none planned for the coming month at this time

• AV - I have reached out to Vivid AV to get a quote for this year. I will also reach out to the hotel AV to receive a quote, but I am not hopeful that it will be received timely or be of value to us. But, I will do my due diligence. Please let me know if you have any questions and see you all on Saturday! Jen S

- **Fundraising and Entertainment Report**

- Pancake breakfast reviewed positively (financially successful).
- Additional fundraising events planned (e.g., chili cook-off, Boulder events).
- Venue feedback noted; possible improvements for future events.

- **Program Report**

Program Committee:

- Need for **10–12 Colorado speaker recordings** by April 30.
- Exploring **in-house recording vs. external vendors** to retain revenue.
- Equipment cost, maintenance, and rental options under consideration.

- **Hospitals & Institutions**

H&I (Hospitals & Institutions):

- Planning outreach to prisons, treatment centers, and sober living homes.
- Considering in-person participation opportunities for incarcerated individuals.

- **Treasurer Report**

Financial Overview:

- Current convention budget: **\$102,303** (lower than previous year).
- Pancake breakfast generated **\$1,760** (registrations) with **\$662** in expenses.
- Additional merchandise revenue from events totaled several thousand dollars.
- Ongoing tracking of income and expenses remains a priority.

Web Report :

- Systems in place for tracking sales and communication (including email outreach and social media management).

Hospitals & Institutions (H&I) – Nissa M. –

5/2/26 H&I subcommittee meeting

Roll call: Nissa, Kyra, Dave, Brittney B., Sarah, Alex,

Chair: I did not go to area last month because my parents were out of town and I had the boys, so I was unable to attend. Maybe Dave knows if there is anything to report form Area? Nothing else to report.

Vice Chair: Sheila is in Casper today visiting her daughter but says that we can vote in June. She did move things around and made sure she had a handle on all of her responsibilities and service before letting me know.

Secretary: Brittany is unable to make it to the meeting today.

Avenues: Pause avenues until more human resources come in. No avenues. Keep on announcing.

Harmony: Attendance in the 40s, SPAD and JFT, Lit needs in order sheet + 20 meeting lists

Wings: 8-12 Attending, SPAD or JFT, No lit order.

LCJ Men's: No takers first meeting, second meeting got a couple guys, Re-reorientation was last Thursday, orientation in July.

LCJ Women's: Only one meeting last month. Staying on as Panel. No lit needs

Detox: 2 no call no shows. Human resources are a little flakey right now. No lit needs. Starting a job soon, will not be able to be the panel lead. So we need a new panel lead.

Longview: N/A



Lit Needs: Harmony: 20 Triangle of Self Obsession, 20 Just for Today, 20 Meeting lists.

Old Business:

New Business: Two solid facilities at the moment, put some urgency on finding human resources, and Platte Greeley (Background check no violent felonies and crimes against minors, but can apply for a waiver). Avenues (no background check, just fill out a paper, every sat from 6pm-7pm. You may not be scheduled every sat from 6-7 but you have to have availability.) Orientation in July- LCJ men's needs support, No more panel lead for LCJ men's- Need to find a new one (background check). Detox: needs a new panel lead (1 year clean and 6 months of H and I service) (Sign a non-disclosure agreement).

Voting:

Lit order: \$11.60

Birthdays: I celebrated 8 years on April 25th.

Concerns:

Need LCJ men's Panel Lead

Need Greeley Detox Panel Lead

Need Human Resources of Avenues

Need a Panel lead and Human resources for Platte Valley

Votes:

No official votes but Detox and LCJ men's are paused until we can get new panel leads

Public Information (PI) – Dave – See Attached Report

Literature—James R.

Hello to all in Off the Wall,

April lit order from World was \$1,166.44

Lit orders from – one individual \$25, 6 groups - \$555.60 + H&I - \$11.60 & PI - \$11.60 for total of \$578.80

Current inventory of \$3632.88 up \$1433.92

(the large increase is due to using an inventory sheet that had only books at the right dollar amount, and the rest at old price amounts – this means the inventory has likely been substantially higher than reported since January - my humble apologies for not catching this earlier)

Ran out of IP# 21 "The Loner: Staying Clean in Isolation" am waiting for the updated version and will distribute the back orders when they arrive

Orders for the last month – Individual Sale - \$25, Solutions - \$81.45, Fun Addicts - \$143.98, Primary Purpose - \$21.04, Freed From Insanity - \$80.85, SWAG'D OUT - \$65, When at the End of the Road - \$136.28, Solutions (2nd order) - \$2, PI - \$11.60, H&I - \$11.60

April lit order from World was \$1,166.44

Lit orders from – one individual \$25, 7 groups - \$740.26 + H&I - \$11.60 & PI - \$11.60 for total of \$763.46

Current inventory of \$2667.95 up \$320.19

Some adjustments on Inventory sheet account for higher inventory

Ran out of IP# 21 "The Loner: Staying Clean in Isolation" am waiting for the updated version and will distribute the back orders when they arrive

Orders for the last month – Individual Sale - \$25, Solutions - \$81.45, Fun Addicts - \$143.98, Primary Purpose - \$21.04, Freed From Insanity - \$80.85, SWAG'D OUT - \$65, When at the End of the Road - \$136.28, Solutions (2nd order) - \$2, Hope Shot - \$184.66, PI - \$11.60, H&I - \$11.60

[ASC Positions/Elections:](#)



See **yellow highlights** for trusted servant/election updates. See **blue highlights** for open positions.

Executive Committee	Election Month	Trusted Servant
Chair	June	Dana I.
Vice Chair	June	Lauren C.
Secretary	June	Tom G
Treasurer	June	Brian S.
Alternate Treasurer	January	Katie S.
Subcommittee		
RCM 1	May - odd years	Dave A.
RCM 2	May - even years	Jessie
H&I Chair	May	Nissa M.
PI Chair	May	Dave W
Activities	May	Harrison
Literature	May	OPEN
CRCNA Liaison	January	Levi

~~~~~**15 Minute Break: Resume with moment of silence**~~~~~

## Group Reports

### Addicts Seeking Sanity - Tamera

We have our Steps and Tradition study from the Basic Text on Wednesday at 6pm, and open discussion meeting on Sunday at 4pm. Meetings are going good. No donation to ASC or lit order this month.

Area Donation: \$0.00

Literature Order: \$0.00

### Drug Busters - Tamara

Drugbusters meets at 1709 West Elizabeth St.

The second Saturday of the month is our speaker meeting

Jewels D will be our next speaker on May 9th

The last Saturday that month is our birthday celebration

We have no donation at this time and no order at this time

All rent is paid

Currently would like support for group members

Area Donation: \$0.00

Literature Order: \$0.00



### **Freed from Insanity - Sam**

No wants, no needs. Meeting list needs to be updated to remove speaker meeting on last Sunday of the month.

Area Donation: \$0.00

Literature Order: \$0.00

### **Fun Addicts – Lauren**

We meet at 7p on m, w, & Sun at 301 E Drake and Fri at 7p at 4825 S Lemay in Fort Collins. Meeting attendance continues to stay consistent. We have our quarterly potluck in June, date is still TBD as we need to confirm with the church. All is going well with our meetings, no concerns at this time.

Area Donation: \$243.44

Literature Order: \$135.38

### **Hope Shot - Joe**

Emmaus Road Church 2101 S Lemay Ave. Fort Collins, CO

Meeting Schedule

- Tuesday @ 5:30 PM
- Wednesday 2:00 PM
- Thursday @ 5:30 PM
- Friday 2:00 PM and 9:00 PM

We celebrate birthdays at every meeting. Good attendance and good 7th.

Area Donation: \$0.00

Literature Order: \$185.00

### **N.A. Meeting – absent no report**

Area Donation: \$0.00

Literature Order: \$0.00

### **N.A. Step Writing – Red – absent no report**

We meet on Tuesday at 6:00 pm in the Trinity Episcopal Church at 3800 W 20th, Greeley CO. Meetings are going well.

Area Donation: \$0.00

Literature Order: \$0.00

### **No Closets, No Cravings – Levi**

Our group meets every Saturday at 1317 Webster Ave, Fort Collins at 5:30 pm. We have a weekly rotating format and celebrate clean time at every meeting. Attendance is steady ranging from 11-20 each week.

Area Donation: \$0.00

Literature Order: \$0.00



### **Primary Purpose - Alex**

We meet every Thursday night at 7 PM at 929 15th Street in Greeley. Meeting attendance was good, averaging 15-20 addicts. We have no concerns at this time.

Area Donation: \$0.00

Literature Order: \$21.05

### **Solutions Group – Katie S.**

Solutions Group meets on Mondays at 7pm and Saturdays at 4pm. (Yes! We have officially moved to the 4pm meeting time!) Our Group Conscious meets the final Saturday of the month, directly following our meeting at 5 pm. We meet at 1015 9th Ave, Suite 4013, in Greeley. Saturday nights are our birthday meetings. The last Monday of the month, we have a Speaker meeting.

Our May speaker meeting will be on May 25th. We will send out a blast with whom the speaker will be.

We have no issues to report. We could always use support at the home group level

Also, note that the doors remain locked, so please ring doorbell if arriving after the meeting has begun.

Please also note that downtown Greeley is getting ready to do renovations, including tearing down the building behind our meeting place. So if you arrive and there is fencing up around the back parking lot, please park out front on 9th Avenue and access the back door through the alley.

Area Donation: \$0.00

Literature Order: \$2.00

### **Stairway To Freedom - Jules**

Our group meets on Wednesday, Thursday and Saturday at 533 Grant Ave, Loveland CO at 7 pm. We celebrate clean time at every meeting, with an open discussion format and Thursday nights are a book study meeting. We have officially closed our Monday night meeting. Attendance is holding steady at about 10 - 15 addicts at every meeting. Our lit order was \$41 and we have an area donation of \$49. No wants, needs or concerns at this time.

Area Donation: \$49.00

Literature Order: \$41.00

### **Steps and Traditions – Jacob**

We meet every Thursday at 7:00pm at 1401 w vine drive. We are a steps and traditions meeting we have a step writing meeting on the third Thursday of each month. Meeting attendance has been steady at an average of 15 attendees.

Area Donation: \$51.00

Literature Order: \$0.00

### **Swag'd Out - James**

WE MEET EVERY TUESDAY AT 7:00PM @ 1317 WEBSTER AVE IN FT. COLLINS. OUR ATTENDANCE HAS BEEN STEADY WITH AN AVERAGE ATTENDANCE: 25-30 ADDICTS. WE ALSO MEET EVERY SUNDAY AT 12:30PM @ 1317 WEBSTER AVE IN FT. COLLINS. AVERAGE ATTENDANCE: 25-30 ADDICTS. OUR RENT HAS BEEN PAID.

Area Donation: \$25.00

Literature Order: \$0.00

### **When at the End of the Road – Sandra S**



Memorial Day picnic

Checklist went around for service positions.

Will have 2 speakers, dj, burgers and dogs, chance to win, potluck, will be at Edora park in Ft. Collins.

Votes: Added Sandra to admin for WhatsApp, she is the secretary. Still no GSR

Area Donation: \$0.00

Literature Order: \$0.00

## **Windsor Lighthouse** –Jess –

Tuesday 615pm-715pm Nothing to report at this time.

Area Donation: \$0.00

Literature Order: \$0.00

### *Inactive Groups:*

New Horizons – hybrid that needs some support

## **Unfinished Business**

Proposal submitted by Harrison K on behalf of another NA member: A personal duplicate order of merchandise was made alongside the Merchandise Ad hoc/Activities purchase in the fall of 2025 (for CRCNA distribution), so both purchases combined were \$1250. Area paid for half and another member personally paid the other half for their personal purposes. The proposal is to understand whether the ASC has interest in purchasing the remaining personally purchased inventory - full order, less ~10 hoodies which were already sold by the members.

o ASC Body discussed this proposal: There were concerns from the ASC related to possible IP/Trust violations related to purchase/sale of NA merchandise for 'personal gain'/resale. This requires special licensing / approval from World. The proposal also lacked understanding of what/how much inventory still exists. The member with the inventory was asked for specific inventory details or to attend next ASC to talk more to the proposal.

-Closed due to lack of clarification

## **New Business & Written Proposals**

Childcare – NA's insurance policy in no way will cover any portion of a 'Child Care' section of an NA meeting. The children are to be supervised at all times or whatever adult they are there with and contained within the NA Meeting room. Please see the attached verbiage;

\*To clarify NA is not saying you cannot do this but if something happens and a group is sued then they would not be covered under the insurance policy.

## **Disbursements & Final Treasurer Report**



| Amount                              | Disbursed To: | For:       |
|-------------------------------------|---------------|------------|
| \$21.65                             | Tom G         | Donuts     |
|                                     |               |            |
|                                     |               |            |
| Region Donation                     |               | \$500.00   |
| Final Balance (after disbursements) |               | \$2,775.34 |

## GSR Checklist

### Important Dates to Remember:

Next ASC: June 7, 2026 @ 9am

### ASC Subcommittee Open Positions:

- Literature
- ASC Position Requirements/term:

**ARTICLE IV: ELECTION OF TRUSTED SERVANTS**

1) Trusted Servant Election Schedule.

| Position            | Clean Time Requirement | ASC Service Experience       | Term    | Election Month   |
|---------------------|------------------------|------------------------------|---------|------------------|
| Chair               | 3 years                | 2 years                      | 1 year  | June             |
| Vice Chair          | 2 years                | 1 year                       | 1 year  | June             |
| Secretary           | 2 years                | 6 months                     | 1 year  | June             |
| Treasurer           | 5 years                | 2 years                      | 1 year  | June             |
| Alternate Treasurer | 5 years                | 1 year                       | 1 year  | June             |
| RCM 1               | 3 years                | 1 year + attended 1 assembly | 2 years | May – odd years  |
| RCM 2               | 3 years                | 1 year + attended 1 assembly | 2 years | May – even years |
| H&I Chair           | 3 years                | 1 year                       | 1 year  | May              |
| PI Chair            | 3 years                | 1 year                       | 1 year  | May              |
| Activities          | 2 years                | 6 months                     | 1 year  | May              |
| Literature          | 4 years                | 2 years                      | 1 year  | May              |
| CRCNA Liaison       | 1 year                 | 6 months                     | 1 year  | December         |

### Groups needing support –

#### H&I

##### Panel Lead Positions Needed

- LCJ Men’s: New Panel Lead required (must pass background check). Also needs support for July orientation.
- Greeley Detox: New Panel Lead required (requires 1 year clean + 6 months H&I service; must sign non-disclosure agreement).

##### Volunteers Needed

- Avenues: Volunteers needed (Saturday 6–7 pm commitment; no background check, just a form. Not every Saturday but must have availability).
- Platte Valley: Panel Lead + general human resources needed (background check required; no violent felonies or crimes against minors, waiver possible).

#### PI

-we need at least one person to help with the phonenumber, need Vice Chair, Flyer Drive (no date yet), and Summit Stone Panel (people will need training), make sure to remove Women’s Hope Shot meeting from the meeting, and PI meets at 2pm now instead of 4pm



-Need a web servant

## Meeting Close

**Next ASC: June 7, 2026 @ 9 am**

Odd Fellows Lodge

2495 E 13th St

Loveland, CO 80537

**Meeting Closed @ 11:00 am**